



January 11, 2016

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 7:01 am by Board President, President Tarrant. Present were President Tarrant; Commissioner Cammermeyer; Commissioner Fey; Commissioner Gardner; Commissioner Wallin; Chief Executive Officer, Geri Forbes; Chief Financial Officer, Ron Telles; Chief Nursing Officer, Linda Gipson; Chief Human Resource Officer Interim, Cindy Paget; Chief of Staff-Elect, Dr. Nicholas Perera; Jake Kempton, Legal Administrator; and several other hospital staff.

Points of Order

- A) President Tarrant stated Dr. Nicholas Perera, Chief of Staff Elect is sitting in for Dr. Brenden Hansen Chief of Staff.
- B) Oath of Office – President Tarrant administered the oath of office to Georgia Gardner for District 2.

Consent Agenda

Commissioner Gardner made a motion to approve the regular Board minutes from December 14, 2015 and the vouchers as presented, seconded by Commissioner Fey. Motion carried. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. #196294 to #197204 and #3511 to #3529 in the total amount of a \$9,658,506.92 with Capital equipment vouchers in the amount of motion carries \$645,330.87 therefore the vouchers are approved for payment in the amount of \$10,303,837.79.

Education- Compliance Program

Beth Stout, Compliance officer presented the following important factors in the Compliance program:

- Time effort, Accountability, Compliant, being effective.
- Hospital code of conduct reviewed and included an update to our policies and procedures at the hospital.
- Compliance officer is Beth Stout, who will also coordinate reports to the board.
- Compliance committee includes a physician and one commissioner, several managers.
- Effective education and training for all staff and to be done within 30 days of hire.
- Effective lines of communication; hotline number has been posted in facility
- Whistleblower methodology – no disciplinary action.
- Vendors are sanction checked.

Beth Stout stated that she and Jake Kempton, General Counsel had attended a Compliance program this last month in California.

Mission Moment

Commissioner Gardner stated her history starts before Whidbey General Hospital was developed. While growing up on the island she and many others wanted healthcare on Whidbey Island. Our community worked together and started Whidbey General Hospital. This has always been a mission and when a vacancy opened up Gardner applied. Commissioner Gardner stated she is very proud of our hospital and caring for the community.



Updates/Construction

- A) Marc Estvold presented a brief construction update on the following:
 - Parking – starting with the new patient wing today – excavation on the east end and work west.
 - Occupancy of the wing in 2017; Peri-operative department to open around September 2017. Construction is about 50% complete.
- B) George Senerth, Executive Director Plant Facilities stated we are remodeling/updating the café with the Foundation’s help of 50% of costs.

Introduction

Geri Forbes, CEO introduced Cindy Paget, CHRO Interim. Cindy Paget stated she has 28 years exclusively in rural healthcare and has been in human resources since 2011 and very delighted to be here.

Quality and Patient Safety

- A) Quality and Nursing Update
Linda Gipson, CNO reported the following:
 - Two midnight rule which CMS implemented on January 1, 2016. This rule means a patient will be considered observation if not admitted for two consecutive midnights in a row.
 - The onboarding of physicians has been revamped and is more complex. This will include training with fully integrated programs, survival strategies, and key elements to be compliant. This will help with retention and a more welcoming atmosphere while integrating them into the community.

Medical Staff Report

A. Chief of Staff Report

Dr. Nicolas Perera, Chief of Staff elect reported the following active staff appointments:

Allison Alberton, MD	Active Staff Appointment
Frederic B Wilson, MD	Active Staff Appointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the active staff appointments. Motion carried.

Dr. Nicolas Perera, Chief of Staff elect reported the following allied health professional staff appointment:

Bridget Alsop, PA-C	Allied Health Professional Appointment
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Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the allied health professional staff appointment. Motion carried.

Dr. Nicolas Perera, Chief of Staff elect reported the following active staff reappointments:

Zachary Phelps, MD	Active Staff Reappointment
Helen Lhamon, MD	Active Staff Reappointment
Paul Zaveruha, MD	Active Staff Reappointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the active staff reappointments. Motion carried.



Dr. Nicolas Perera, Chief of Staff elect reported the following courtesy staff reappointments:

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| Edwin Yau, MD | Courtesy Staff Reappointment |
| Paula Hallam, MD | Courtesy Staff Reappointment |
| Ying Wang, MD | Courtesy Staff Reappointment |

Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the courtesy staff reappointments. Motion carried.

Dr. Nicolas Perera, Chief of Staff elect reported the following advanced clinical nurse practitioner reappointment:

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| Toni M Marthaller-Andersen, ARNP | ARNP Staff Reappointment |
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Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the advanced clinical nurse practitioner reappointment. Motion carried.

Dr. Nicolas Perera, Chief of Staff elect reported the following locum tenens appointments 1 year provisional:

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| Cristiana Bertocchi, MD | Locum Tenem 1 year Provisional |
| Susan Lee, NP | Locum Tenem 1 year Provisional |
| Christine Weber, NP | Locum Tenem 1 year Provisional |
| Aya Sultan, MD | Locum Tenem 1 year Provisional |
| Lloyd Hubler, MD | Locum Tenem 1 year Provisional |
| Steven Miller, MD | Locum Tenem 1 year Provisional |
| Kaylene Wiercox, MD | Locum Tenem 1 year Provisional |
| Stephen King, MD | Locum Tenem 1 year Provisional |
| Richard Parker, MD | Locum Tenem 1 year Provisional |

Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the locum tenens 1 year provisional. Motion carried.

Dr. Nicolas Perera, Chief of Staff elect stated we are vetting locums in one year blocks.

Individual Items

A. Administrative Update

Geri Forbes, CEO reported the following:

- Remodeling the café in the lower level – split 50/50 costs, thank you to the foundation.
- Red Dress Ball will be held at the Dancing fish farm in Freeland on February 6.
- Friday the hospital successfully attested for meaningful use.

B. Finance

Ron Telles, CFO discussed and presented the November financials with the following key points:

- Total Clinic Visits
- ER Visits and Ambulance
- Surgeries
- Home Health & Hospice visits
- PDays & Discharges
- Operations Income
- Cash Flow
- Statement of Revenue and Expense



C. Dashboard

Linda Gipson, CNO discussed November's dashboard with the following key points:

- Onboarding changes will change the physician metrics for future.
- Senior physicians assisting with new physicians will also help with retention.
- Re-admission rates are 50% lower than the average.
- Site infections are among the lowest
- Medication Errors are reported as well as near misses. This helps to ensure that the event will never reach the patient. This reporting system helps keep us low, as our harm events are zero.

Board Items

A. Conflict of Interest Statements

President Tarrant noted each Commissioner has signed the Conflict of Interest statement for 2016.

B. Board Self Evaluations were handed out to each Commissioner and will be discussed at the next Board meeting

C. Town Hall Meetings have been scheduled and two Commissioners will be present at each meeting. Each meeting will held from 5:00 pm to 6:30 pm on the following dates/locations:

- January 28 at Langley United Methodist Church.
- February 24 at Oak Harbor Yacht Club.
- March 22 at Whidbey General Hospital in Conference Room A and B.

General Public Comments

None

Agenda Items for next Board meeting

President Tarrant noted three items for the next Board meeting:

- 1) Board self-evaluations are due
- 2) Roger Meyers will be presenting EMS education

Next Board meeting February 8 at 7:00 am.

Adjournment

There being no further business, President Tarrant called for a motion to adjourn. Commissioner Gardner made a motion, seconded by Commissioner Wallin to adjourn the meeting at 8:21 am. Motion carried.