



February 8, 2016

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 7:03 am by Board President, President Tarrant. Present were President Tarrant; Commissioner Cammermeyer; Commissioner Fey; Commissioner Gardner; Commissioner Wallin; Chief Executive Officer, Geri Forbes; Chief Financial Officer, Ron Telles; Chief Nursing Officer, Linda Gipson; Chief Human Resource Officer Interim, Cindy Paget; Chief of Staff-Elect, Dr. Nicholas Perera; Jake Kempton, Legal Administrator; and several other hospital staff.

Points of Order

President Tarrant stated public comment will be moved to item 7 on the agenda to accommodate the public before executive session. Dr. Nicholas Perera, Chief of Staff elect is sitting in for Dr. Brenden Hansen, Chief of Staff.

Consent Agenda

Commissioner Gardner made a motion to approve the regular Board minutes from January 11, 2015 and the January 29, 2016 Retreat Board meeting minutes and the vouchers as presented, seconded by Commissioner Cammermeyer motion. Motion carried. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. #197205 to #198219 and #3530 to #3539 in the total amount of a \$9,580,620.40 with Capital equipment vouchers in the amount of motion carries \$1, 491,705.68 therefore the vouchers are approved for payment in the amount of \$11,072,326.08.

Education- EMS

Roger Meyers presented the following key points in a PowerPoint presentation:

- Chris Tumblin, Lead Paramedic and Robert May, Public Education Coordinator will be presenting as well
- 7873 EMS Runs in 2015 with a 10 minutes or less response time and 3705 of those transports arrived at Whidbey General Hospital
- EMS has 99% staffing 24/7
- Maps shown to include BLS units and ALS Units locations
- System status always maintaining island wide coverage
- Challenges – EMS ambulances off-island, using ALS/BLS units as back up, if they go off island the need for more ambulances
- Medics have mobile data terminal in each unit
- Lead medic is on every day of the week, 24/7
- Scenarios were presented and discussed

Chris Tumblin, Lead Medic presented the challenges they encountered on September 10, 2015, which included the following:

- Island calls – 5 units were all called out; multiple calls; a 2 car motor vehicle accident happened and sending units to respond; 911 calls continuing to be received, which emphasizes the need for more units on the island
- Discussion of the fault lines – preparation, response plans



Robert May, Public Educator Coordinator presented the following:

- Leadership strategy risk education and the premier community paramedic program
- Discussion on programs that start at youth age to teach and help community
- Presented Island EMS services received by community, which equals 12% of the population of around 64,000

Discussed the following programs offered throughout the island:

- Annual wellness fair at the elementary school, led by Janie Keilwitz, RN at LifeCenter
- Training at the OHHS included 450 future leaders; thanked WGH Foundation for their help
- Oak Harbor Cheer and Football provide an annual CPR/AED conference
- SAIL program; child passenger safety; teenagers and veterans training.
- Trauma registry discussed, home falls are higher than auto accidents
- Video presented on alternate response units, when capacity arises.

President Tarrant thanked EMS for their presentation and noted this month's Mission moment will be moved to March's Board meeting.

Updates/Construction

A) Marc Estvold, Construction Project Manager presented a brief construction update on the following:

- Building expansion in excavation phase, safety meeting held every morning
- Pad to grade; then digging in water, sewer lines; and then footings. Community will be able to see the outline of the building in April of this year. In July the magnitude of the building will be seen
- Recently toured Whidbey News Times reporter around the current construction project

B) George Senerth, Executive Director Plant Facilities stated the café remodel has been completed and is now open. We are moving along well with construction.

Quality and Patient Safety

A) Quality and Nursing Update

Linda Gipson, CNO reported the following:

- Thanked EMS presenters for a great presentation
- Winter census was low; slight influenza A patients and not nearly the flu season we have seen in the past; more of an impact of drug related problems
- Second series of educational course's for registered nurse's certification with University of Washington is going well to get this license
- Finalizing major medical equipment purchases for new wing
- Fetal monitoring with GE Centricity is moving well
- Patient Advisory Council will be meeting again this week, helping to solve patient satisfactory issues

Medical Staff Report

A. Chief of Staff Report

Dr. Nicolas Perera, Chief of Staff elect reported the following active staff appointments:



Michael Gasper, MD Active Staff Appointment
Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the active staff appointments. Motion carried.

Dr. Nicolas Perera, Chief of Staff elect reported the following courtesy staff appointment:

Somnath Prabhu, MD Active Staff Appointment
Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the courtesy staff appointment. Motion carried.

Dr. Nicolas Perera, Chief of Staff elect reported the following courtesy staff reappointments: motion carried.

Doug P Caldwell, MD Courtesy Staff Reappointment
Robert B Osnis, MD Courtesy Staff Reappointment
Aaron Y Fu, MD Courtesy Staff Reappointment
Jennifer E Shook, MD Courtesy Staff Reappointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the courtesy staff reappointments. Motion carried.

Dr. Nicolas Perera, Chief of Staff elect reported the following advanced clinical nurse practitioner reappointments:

Barbara L Stroh Advance Clinical Nurse Practitioner Reappointment
Lauren E Bock, PA-C Advance Clinical Nurse Practitioner Reappointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the advance clinical nurse practitioner reappointments. Motion carried.

Dr. Nicolas Perera, Chief of Staff elect reported the following locum tenens appointments 1 year provisional:

By Pham, MD Locum Tenem 1 year Provisional
Kristopher Terry, MD Locum Tenem 1 year Provisional

Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the locum tenens 1 year provisional. Motion carried.

Dr. Nicolas Perera, Chief of Staff elect reported the following resignations:
Sarah Meyers, CNM, ARNP Effective 2/2/2016

General Public Comments

A community member came to speak at the Board meeting.

Staff and Status Reports from Administration

A. Administrative Update

Geri Forbes, CEO reported the following:

- Town hall times were presented this year to help reach out to the community and discuss what services we offer. Dates/times will be posted on the hospital’s website. The following physicians will be speaking at different meetings: Dr. Robert Hawkins; Dr. John Hassapis; Dr. Frederic Wilson and Dr. Alison Alberton.
- Café renovation is complete.
- Red Dress ball was held and went very well.
- Remembrance of the Heart will be held February 20, 2016



- Relay for Life event, Answer to cancer is holding a kick off bake sale this month
- Congratulations to Beth Stout, PFS Director she is now CHC certified in compliance.

B. Finance

Jennifer Reed, Accounting Manager discussed and presented the December financials with the following key points:

- Total Clinic Visits
- Patient days/discharges
- ER Visits and Ambulance
- MRI and CT scans
- Surgeries
- Cash Flow

Jennifer Reed stated they are closing the year end this month and will follow up at the Finance meeting, then Board meeting.

Commissioner Gardner reiterated this is very usual for any type of business.

C. Resolution #369 Hospital Credit Card policy

Jennifer Reed presented Resolution #369 Hospital Credit Card policy for approval. Commissioner Gardner made a motion, seconded by Commissioner Wallin. Motion carried.

D. Resolution #368 Approving New name d/b/a WhidbeyHealth

President Tarrant read resolution #368 Approving New Name d/b/a WhidbeyHealth, asking for approval. There was discussion.

Commissioner Gardner made a motion, seconded by Commissioner Cammermeyer. Motion carried.

E. Dashboard

Linda Gipson, CNO discussed December's dashboard with the following key points:

- Quality of care is our top priority, with the turnover on the island and the average age of a nurse being 47. We are making progress with the hiring of RN's and doctors by widening our employment database.

Board Items

A. Self evaluations

President Tarrant noted this item will be moved to next month's meeting, due to time.

Executive Session to discuss potential litigation RCW 42.30.110.1(i)

Moved into executive session at 8:59 am and adjourned at 9:13 am.

Executive Session to review the performance of a public employee RCW 42.30.110.1(g)

Moved into executive session at 9:14 am and adjourned 9:20 am.



Agenda Items for next Board meeting

President Tarrant noted for the next Board meeting:

- 1) Board self-evaluations
- 2) Next mission moment – Commissioner Wallin

Next Board meeting will be held March 14 at 7:00 am.

Adjournment

There being no further business, President Tarrant called for a motion to adjourn.

Commissioner Gardner made a motion, seconded by Commissioner Cammermeyer to adjourn the meeting at 9:21 am. Motion carried.