



April 11, 2016

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 7:03 am by Board President, President Tarrant. Present were President Tarrant; Commissioner Cammermeyer; Commissioner Gardner; Commissioner Wallin; Chief Executive Officer, Geri Forbes; Chief Financial Officer, Ron Telles; Chief Nursing Officer, Linda Gipson; Chief Human Resource Officer, Cindy Paget; Chief of Staff, Dr. Brenden Hansen; Jake Kempton, Legal Administrator; and several other hospital staff.

**Points of Order**

President Tarrant stated the meeting will be video recorded today. This is on a trial basis and we will review. The video recordings will be posted on the WGH website.

**Presentation to Dr. Stumblemore/Blake Thomson**

President Tarrant stated this morning we are recognizing Blake Thomas also known as Dr. Stumblemore; for his many years of volunteer service, as Blake has retired. Blake had attended a caring clown college and then approached WGH as a volunteer many years ago. Blake has given over 2000 hours of volunteering service at the hospital. He is best known for cheering up employees with smiley yellow face stickers. Blake was presented with a shadow box of memorial of pictures from President Tarrant. Blake Thomson thanked the Board and stated he will always cherish his memories here at Whidbey General Hospital.

**Consent Agenda**

Commissioner Gardner made a motion to approve the regular Board minutes from March 14, 2016 regular Board meeting minutes and the vouchers as presented, seconded by Commissioner Cammermeyer motion. Motion carried. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. #199017 to #200071 and #3560 to #3567 in the total amount of \$8,959,154.60 with Capital equipment vouchers in the amount of motion carries \$1,303,492.10 therefore the vouchers are approved for payment in the amount of \$10,262,646.70.

**General Public Comments**

President Tarrant noted this item has been moved up to earlier in the agenda to accommodate those individuals who may want to attend the meeting but need to leave early.

No public comments this day.

**Education**

Commissioner Cammermeyer stated she is on the Compliance committee that has been reconfigured as a Board committee. We have continuous Medicare regulations and the OIG



has set federal regulations to keep us in Compliance. This ensures we have conductive compliance. A quarterly update will be brought to the Board meeting. Thank you to Beth Stout, Compliance Officer for helping and directing the compliance committee. Beth Stout, Compliance Officer stated as for as compliance goes we have a stronger team, with annual educational training, cyber security and tying everything together. President Tarrant stated she would like Beth Stout to give a reoccurring update. Commissioner Gardner stated the level of commitment with our staff is tremendous at Compliance committee meetings.

### **Updates/Construction**

- A) Marc Estvold, Project Manager/George Senerth, Executive Director of Facilities and Plant Engineering presented a brief construction update on the following:
- Steel is being constructed and we are moving forward.
  - Weather has been a challenge and now with improved weather it will start to pay off, with steel to be completed in July.
  - Project moving forward and we are on schedule to be complete; outer in May 2017 and inner Peri-op in October 2017.

George Senerth, Executive Director of Facilities and Plant Engineering stated we have leased the sunrise building to move human resource and accounting departments closer together. Once a quarter a construction budget update will be brought to the Finance committee. Commissioner Cammermeyer stated she is profoundly impressed how the construction is moving forward.

### **Quality and Patient Safety**

- A) Quality and Nursing Update

Linda Gipson, CNO reported the following:

- May in 2012 we implemented the strategic plan for evidence based care and create an exceptional practice that promotes clinical excellence. Our clinical outcomes are now exceptional.
- One struggle is patient satisfaction. Rounding is a good way to ensure patient interaction and to help get patient satisfaction up. Linda discussed rounding this past Friday and encountered great teamwork in the ER.
- To improve patient satisfaction the 3 most important elements are in pain control, responsiveness of hospital staff and patient education. To help improve our patient education we have adopted software to help with patient education. Audits are showing us that our patient education is rising. Staff working together.
- Interdisciplinary bedside rounding will begin again. This is education for the patient.
- Transitions of care are being reviewed to help further the patient experience.
- The Daisy Award will be presented during nurse's week, recognizing staff across the hospital.
- Patient advisory council meets this week and has been providing feedback and will be meeting with the public soon.



**Medical Staff Report**

**A. Chief of Staff Report**

Dr. Brenden Hansen, Chief of Staff reported the following active staff reappointment:

James Giem, MD Active Staff Reappointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Wallin to approve the active staff reappointment. Motion carried.

Dr. Brenden Hansen, Chief of Staff reported the following active affiliate reappointment:

Tony Bartley, MD Active Affiliate Staff Reappointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Wallin to approve the active affiliate staff reappointment. Motion carried.

Dr. Brenden Hansen, Chief of Staff reported the following courtesy staff reappointments:

Pedro Vieco, MD Courtesy Staff Reappointment

Bart Keogh, MD Courtesy Staff Reappointment

Kelly Lloyd, MD Courtesy Staff Reappointment

Martin Heisen, MD Courtesy Staff Reappointment

Jak Nikomboriak, MD Courtesy Staff Reappointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Wallin to approve the courtesy staff reappointment. Motion carried.

Dr. Brenden Hansen, Chief of Staff reported the following consulting staff reappointment:

Ravi Menon, MD Consulting Staff Reappointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Wallin to approve the consulting staff reappointment. Motion carried.

Resignations read:

Dr. Brenden Hansen, Chief of Staff reported the following resignations:

Paula Marmont, MD 03/01/2016

Alan Velander, MD 03/23/2016

Valerie Reed, MD 03/09/2016

Dr. Brenden Hansen, Chief of Staff stated every physician that touches any department in our facility or clinics has to be credentialed; including locums, or affiliate staff from our partners such as radiologists so that is why you may see a longer list of names for resignations that may not be our full time island physicians. MD Staff may no longer serve our facility from those outside organizations. CPOE goes live June 13. Thank you to administration for doctors day lunch and dinners that were delivered. MEC committee has signed up our section Chiefs of Staff for training; and was given executive MEC handbooks.

**Staff and Status Reports from Administration**

**A. Administrative Update**

Geri Forbes, CEO reported the following:

- Thanked Marie Meyers, Trauma Coordinator for maintaining our status levels for cardiac and stroke.
- The following registrar staff has been certified in registry: Dawnelle Conlisk,



- Diane Brown, Teresa Transue, Gail Ryer, Mary Horn, Jessica Benson, Karen Harder, Jayson Rosa, and Paula Cobb. Congratulations to them.
- This years Red dress ball raised \$9500 for the Heart of a Woman program.
- Moody's investors service recently upgraded the rating on the general obligation unlimited tax bonds issued by Whidbey Island Public hospital District from Baa3 to Baa2, which applies to \$49.2 million in bonds.
- Construction moving along and the steel are being constructed.
- The annual volunteer dinner was a success, thank you to all of our volunteers. Linda Gipson, CNO attended and presented the medical equipment wish list, which is funded directly from the sales at the hospital gift shop.

Notification waived by Commissioner Gardner made a motion to waive the notification process of presenting the WSNA and UFCW contracts, seconded by Commissioner Wallin. Motion carried.

Cindy Paget, CHRO presented the Pro-tech contract for approval. Commissioner Gardner made a motion to approve the pro-tech contract as presented, seconded by Commissioner Cammermeyer. Motion carried. Cindy Paget, CHRO presented the WSNA contract for approval. Commissioner Gardner made a motion to approve the WSNA contract as presented, seconded by Commissioner Cammermeyer. Motion carried.

#### Finance

Ron Telles, CFO discussed and presented the February financials with a note that the hospital's trending upward with patient satisfaction and discussed the following:

- Total Clinic Visits
- Surgeries
- Surgery minutes/volume in surgery
- MRI and CT scans
- P-days and Discharges
- 2015 Revenue
- Operations Income
- Statement of Revenue and Expenses

We are looking at February to be a positive line, cash on hand has increased.

#### C. Dashboard

Linda Gipson, CNO reported the following dashboard:

- Midnight census will be different and does not include observation patients.
- Case mix index is up, since Sound Physicians have been here. This is helpful to better reflect the level of care we provide and is up 20%. We are working to help the community understand the dashboard. We have new case management onboard and hospitalist on board that have helped with increasing as well.
- Working with patient advisory council to better patient satisfaction scores.
- Case management team is working to improve patient satisfaction scores along with surgical staff.
- Adverse drug events occur less at Whidbey General Hospital than most of the hospitals in the region and we have no harm deaths.
- Dementia initiatives have been recognized statewide and we have been invited to a WSHA event to discuss the program.
- TeamHealth ED physicians have performed studies to improve patient flow and are working on patients getting into the hospital faster.



- Dashboard is being reviewed and will be presented with updates in the future.

### **Board Items**

#### **A. CEO Incentive Compensation**

President Tarrant reported the CEO incentive compensation was reviewed in executive session at February's Board meeting. The following metrics were met:

- Recruit C-suite, was met.
- WSNA contract negotiated by March 1, was not met.
- Cash on hand was exceeded, was met.
- Expenses were below budget, was met.
- Physician recruitment was met.

Geri Forbes, CEO has met 80% of the set goals. President Tarrant asked for a motion to approve the incentive compensation payment per Geri Forbes, CEO's contract. Commissioner Wallin made a motion to approve 80% of the CEO's incentive compensation, seconded by Commissioner Cammermeyer, motion carried. Commissioner Wallin made a motion to have the CFO use district funds to compensate CEO for the incentive, seconded by Commissioner Gardner. Motion carried.

### **Agenda Items for next Board meeting**

President Tarrant noted for the next Board meeting:

- 1) Laura Luginbill will be presenting at the May 9 Board meeting on community health assessment.
- 2) Next Board meeting will be held May 9 at 7:00 am.

### **Adjournment**

There being no further business, President Tarrant called for a motion to adjourn. Commissioner Gardner made a motion, seconded by Commissioner Cammermeyer to adjourn the meeting at 8:36 am. Motion carried.