



May 9, 2016

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 7:05 am by Board President, President Tarrant. Present were President Tarrant; Commissioner Cammermeyer; Commissioner Gardner; Commissioner Fey; Chief Executive Officer, Geri Forbes; Chief Financial Officer, Ron Telles; Chief Human Resource Officer, Cindy Paget; Chief of Staff, Dr. Brenden Hansen; Jake Kempton, Legal Administrator; and several other hospital staff.

Points of Order

President Tarrant stated Commissioner Wallin and Linda Gipson, CNO are excused; audio and video are being recorded at today's meeting.

Consent Agenda

Commissioner Gardner made a motion to approve the regular Board minutes from April 11, 2016 regular Board meeting minutes and the vouchers as presented, seconded by Commissioner Fey motion. Motion carried. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. #200072 to #200894 and #3568 to #3577 in the total amount of \$8,388,662.45 with Capital equipment vouchers in the amount of motion carries \$2,499,273.44; therefore the vouchers are approved for payment in the amount of \$10,887,937.89.

General Public Comments

A community member came to speak at the meeting.

Patient Advisory Board

Geri Forbes, CEO introduced the chair of the Patient Advisory Board, Gloria Sherman and member Jill Usher. Gloria Sherman stated the council has provided feedback to the hospital regarding discharge planning and public satisfaction information, in regards to narrowing down the options of public information released. The Patient Advisory Board meets monthly and has established goals and moving forward progressively.

Education

Laura Lugenbill, Assessment and Healthy Communities Director presented the current community assessment:

- Community health planning is identifying the needs, moving forward and prioritizing needs of the community
- Island county Board of Health completes this annual survey every year
- 145 measures of Health were looked at and reported on. The full report is available on the county website.
- We utilized two new data sources with 1,100 survey responses; this report is also available on the county website.
- A common health challenge is Emergency Preparedness; specifically earthquake

information that was released last year; reflecting the data. Focus groups around the community were a great input.

- We responded with a community health improvement plan, but we cannot address all the issues, we try to tackle some of them. We took the top eight and held a workshop.
- We have found emergency care is used heavily on the island.
- Homelessness and youth suicide has unfortunately gone up and domestic violence is a huge concern on the island. One out of three 10th grade students stated they are affected by some kind of abuse. The community health plan we put into force works

Laura Lugenbill stated that when all the agencies in Island County can come together and improve the health of the community. All of this information is available on the island county board of health website as well.

Updates/Construction

A) Marc Estvold, Project Manager/George Senerth, Executive Director of Facilities and Plant Engineering presented a brief construction update on the following:

- Safety meetings are held every Monday morning.
- Building is going well, on target.
- May 23, the slab will be poured, and then the decking put on.
- May of 2017, outer complete and will start inside completions to be done fall of 2017. We are still on target and budget.

George Senerth, Executive Director of Facilities and Plant Engineering stated we have leased the sunrise services building to move the human resource and accounting departments closer to the hospital. Once a quarter, a construction budget update will be brought to the Finance committee. Commissioner Cammermeyer stated she is profoundly impressed how the construction is moving forward.

Quality and Patient Safety

A) Quality and Nursing Update

Dr. Brenden Hansen, Chief of Staff reported the following:

- OB department had held an open house and it was attended by many community members and staff
- Team week will be held instead of focusing on just nurses it will be the whole staff focused on.
- Orthopedic surgeons are reaching out to the community and attending town talks. Quality meetings are moving forward with changes and a focus on what do we need to get out of these meeting changes.

Medical Staff Report

A. Chief of Staff Report

Dr. Brenden Hansen, Chief of Staff reported the following provisional courtesy staff appointments:

John Clement, MD	Provisional Courtesy Staff Appointment
Harold W Prow, MD	Provisional Courtesy Staff Appointment
Scott M Clatterly, MD	Provisional Courtesy Staff Appointment



Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the provisional courtesy staff appointments. Motion carried.

Dr. Brenden Hansen, Chief of Staff reported the following navy appointment:

Roger G Carson, CRNA Navy Appointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the navy appointment. Motion carried

Dr. Brenden Hansen, Chief of Staff reported the following courtesy staff reappointments:

Monica M Anselmetti, MD Courtesy Staff Reappointment

Germain R Johnson, MD Courtesy Staff Reappointment

Marc G Koenig, MD Courtesy Staff Reappointment

Juan A Millan, MD Courtesy Staff Reappointment

Lloyd E Stambaugh, MD Courtesy Staff Reappointment

Carter F Yeatman II, MD Courtesy Staff Reappointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the courtesy staff reappointments. Motion carried.

Dr. Brenden Hansen, Chief of Staff reported the following allied health reappointment:

Michael L Robinson, CRNA Allied Health Reappointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the allied health reappointment. Motion carried.

Dr. Brenden Hansen, Chief of Staff reported the following advanced nurse practitioner reappointment:

Jennifer L First, ARNP Advanced Nurse Practitioner Reappointment

Commissioner Cammermeyer made a motion, seconded by Commissioner Fey to approve the advanced nurse practitioner reappointment. Motion carried.

Dr. Brenden Hansen, Chief of Staff reported the following resignations:

Arthur A Castagno, MD Effective 3/31/2016

Mary Kelly, MD Effective 4/26/2016

Vivek Manchada, MD Effective 3/11/2016



Staff and Status Reports from Administration

A. Administrative Update

Geri Forbes, CEO reported the following:

- Save the date May 18 at 5pm, celebrating Line Goulet who is receiving the Health Hero award
- We have 11 RN's that have completed an enrichment class:
Diane Delmonte, Wendy Frantz, Regine Granados, Alicia Bauch, Donna Culver, Hannah Hordyke, Allison Lee, Gayle Wallin, Helen Paraiso, Isabel Limpin, Gaila Palo. Congratulations to them.
- WGH voted Oak Harbor Chambers business of the month
- New Inpatient wing on track
- Relay for Life event will be held June 3 and June 4 this year
- 2nd quarter provider talks, please visit our website for dates/times
- Welcome Dr. James Giem, MD OB/GYN, we are pleased to have him on staff.
- Occupational Therapy month was last month, thank you to the staff.
- Orchid sale raised \$530 for the medical equipment fund

President Tarrant stated if you can attend the health hero awards they are amazing to watch.

Finance

Ron Telles, CFO discussed and presented the March financials:

- Total Clinic Visits
- Surgeries
- Surgery minutes/volume in surgery
- Home Health and Hospice
- MRI and CT scans
- P-days and Discharges
- 2015 Revenue
- Operations Income
- Statement of Revenue and expenses



Dashboard

None

Resolution #370 Community EHR Assistance

Jake Kempton, General Counsel reported resolution #370 for community EHR assistance needs approval. This resolution will help independent physician practices with financial assistance for patient care needs in attaining EHR for their office. This resolution to become effective June 1 with the attached exhibit A set forth, up to \$50,000 and the practice to pay 15% of costs. Commissioner Gardner made a motion to approve resolution #370 as presented, seconded by Commissioner Cammermeyer. Motion Approved.

Board Items

A. Committee

updates None

B. Proposed Bylaw

Changes

President Tarrant reported bylaw changes will be read, discussed and then approved at the next Board meeting.

Comments from the Board

President Tarrant reported she has officially resigned as of June 22, 2016 and officers will be elected at the next Board meeting. Geri Forbes, CEO thanked President Tarrant for her leadership and time.

Agenda Items for next Board meeting

President Tarrant noted for the next Board meeting:

- 1) Next Board meeting will be held June 13 at 7:00 am.

Adjournment

There being no further business, President Tarrant called for a motion to adjourn. Commissioner Gardner made a motion, seconded by Commissioner Cammermeyer to adjourn the meeting at 8:28 am. Motion carried.