



June 13, 2016

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 7:03 am by Board President, President Tarrant. Present were President Tarrant; Commissioner Cammermeyer; Commissioner Gardner; Commissioner Wallin; Chief Executive Officer, Geri Forbes; Chief Financial Officer, Ron Telles; Chief Nursing Officer, Linda Gipson; Chief Human Resource Officer, Cindy Paget; Chief of Staff, Dr. Brenden Hansen; Jake Kempton, Legal Administrator; and several other hospital staff.

Points of Order

President Tarrant stated the meeting will be video recorded today and the consent agenda will be moved to after the Moss Adams presentation.

Education – Moss Adams Final Audit Presentation

Mary Wright, Moss Adams presented the following key items for the final 2015 audit:

- Unmodified opinions presented
- Audit adjustments:
 - 2 significant audit adjustments – decrease accounts receivable allowance and difference in actual versus expenditure. Both entries resulted in an increase in net patient accounts receivable.
- No material weaknesses identified in 2015, corrections were made during the audit.

Morgan Axton, Moss Adams presented the following:

- Days Account receivable
- Average age of plant
- Liabilities and Net position
- Debt to Capitalization
- National Hospital Trends
- Operating Margin
- Salaries and Benefits
- Professional Fees and purchased services
- Excess margins
- 2015 Tax Levy Rates

Ron Telles, CFO stated we are still consistently working on bringing the days cash on hand up from the past. We have needs specifically in Diagnostic Imaging with heating/cooling. It is very helpful to keep increasing cash on hand for these reasons.

Consent Agenda

Commissioner Gardner made a motion to approve the regular Board minutes from May 9, 2016 regular Board meeting minutes and the vouchers as presented, seconded by Commissioner Fey motion. Motion carried. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. #200895 to #201867 and #3578 to #3587 in the total amount of \$7,541,737.54 with Capital equipment vouchers in the amount of motion carries \$1,591,335.26 therefore the vouchers are approved for payment in the amount of \$9,133,072.80.

General Public Comments

None

Quality and Patient Safety

A) Quality and Nursing Update

Linda Gipson, CNO reported the following:

- Quality measures have been worked on and we have higher indicators, which is helping to ensure better quality of care.
- Sound Physicians hospitalist group has received national recognition for the “Best Performance” in a small hospital. Sound Physicians up has been with WhidbeyHealth since April 2014.
- 30 WhidbeyHealth nurses have attended the nurse recognition program; 25 in EKG, 5 nurses starting the critical care program. Students are doing clinical rotation here onsite and students from the university.
- We are in phase II for the LEAPT deliveries program, moving forward with initiatives.

Medical Staff Report

A. Chief of Staff Report

Dr. Brenden Hansen, Chief of Staff reported the following provisional courtesy staff appointments:

Melissa C. Smith, MD	Provisional Courtesy Staff Appointment
M. Chris Conley, ACNP	Provisional Courtesy Staff Appointment
Alicia A. Darr, CNM	Provisional Courtesy Staff Appointment

Commissioner Fey made a motion, seconded by Commissioner Cammermeyer to approve the provisional courtesy staff appointments as presented. Motion carried.

Dr. Brenden Hansen, Chief of Staff reported the following courtesy staff reappointment:

Lee-Loung Liou, MD	Courtesy Staff Reappointment
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Commissioner Fey made a motion, seconded by Commissioner Cammermeyer to approve the courtesy staff reappointment as presented. Motion carried.

Dr. Brenden Hansen, Chief of Staff reported the following resignations:

Lawrence Andrews, MD	Effective June 3, 2016
James Winde, MD	Effective June 15, 2016

Dr. Brenden Hansen, Chief of Staff reported Dr. Benjamin Hu will be resigning, but still seeing patients until September 1, then retiring.

Opened General public comments

None

Staff and Status Reports from Administration

A. Administrative Update

Geri Forbes, CEO reported the following:

- Unveiling of the new WhidbeyHealth Medical Center will be at 10 am this morning, refreshments to follow. Thanked Keith Mack and his staff; Jamey Pennington and his staff.
- We recently participated in the Cascadia rising drill event; which included training for all management and their staff. Event went very well.

- WhidbeyHealth received Business of the month award, accepted by Michael Zervas and Dr. Doug Langrock.
- Congratulations to the employees who have furthered their education, story write up in the WhidbeyHealth Happenings.
- Daisy award 2016 winner Laura Renninger, RN, congratulations to Laura.
- Provider talks last month included Dr. Fred Wilson, Orthopedic who spoke about injury prevention.
- Relay for life event raised \$5423.40; thank you to all who attended and supported.
- Alicia Darr, CNM has accepted the position of Midwife at WhidbeyHealth.

Finance

Ron Telles, CFO discussed and presented the April financials:

- Total Clinic Visits
- RHC Clinics
- Specialty Clinics
- Whidbey Community Physicians
- ER Visits and Ambulance
- Surgeries
- MRI and CT scans
- Home Health & Hospice
- P-days and Discharges
- 2015 Revenue
- Operations Income
- Statement of Revenue and Expenses
- Look at next slides

We are looking at May's to be a positive line, and cash on hand will continue to increase.

C. Dashboard

Linda Gipson, CNO reported the following new updated dashboard:

- New updated dashboard that is easy to understand with more graphics. Data published on the web, easy to read.
- Patient satisfaction scores are increasing.
- Value based service lines are improving.

Linda Gipson, CNO stated core process improvements are helping to increase patient satisfaction.

Board Items

A. Committee Update

None

B. Vote on Bylaws

President Tarrant reported we have the revised bylaws and are asking for approval. Commissioner Gardner made a motion and Commissioner Fey seconded, motion carried.

C. Election of Board President

President Tarrant stated she has resigned from the Board as of June 22, 2016 and opened the floor for nomination of a new President of the Board.



WhidbeyHealth

Commissioner Cammermeyer nominated Commissioner Wallin for President of the Board, seconded by Commissioner Fey, with one opposed vote by Commissioner Gardner, motion carried.

Commissioner Tarrant opened the floor for nomination for a new Secretary of the Board. Commissioner Cammermeyer nominated Commissioner Fey for Secretary of the Board, second by Commissioner Tarrant, motion carried.

WhidbeyHealth Website

Keith Mack, PR/Marketing presented the new WhidbeyHealth website to the Board and discussed all the new features and improvements. New WhidbeyHealth badges were issued to all staff. Discussion of the District 5 open seat, including Keith Mack who stated the WhidbeyHealth website will have a link to show the geographic listings of district seats.

Agenda Items for next Board meeting

President Wallin noted for the next Board meeting:

- 1) Next Board meeting will be held July 11 at 7:00 am.

Adjournment

There being no further business, President Wallin called for a motion to adjourn.

Commissioner Gardner made a motion, seconded by Commissioner Tarrant to adjourn the meeting at 9:00 am. Motion carried.