

July 11, 2016

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 7:00 am by Board President, President Wallin. Present were President Wallin; Commissioner Cammermeyer; Commissioner Gardner; Commissioner Fey; Chief Executive Officer, Geri Forbes; Chief Nursing Officer, Linda Gipson; Chief Human Resource Officer, Cindy Paget; Chief of Staff, Dr. Brenden Hansen; and several other hospital staff.

Points of Order

President Wallin stated the meeting will be audio and video recorded today. Commissioner Gardner requested to have an executive session today to discuss possible litigation; RCW 42.30.110(1)(i). A Board decision was made to hold an executive session at the end of the agenda.

Consent Agenda Commissioner Gardner made a motion to approve the regular Board minutes from June 13, 2016 regular Board meeting minutes and the vouchers as presented, seconded by Commissioner Fey motion. Motion carried. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. #201868 to #202924 and #3587 to #3593 in the total amount of \$9,536,597.89 with Capital equipment vouchers in the amount of motion carries \$1,274,743.27 therefore the vouchers are approved for payment in the amount of \$10,811,341.16.

General Public Comments

None

Construction update

Marc Estvold, Project Manager reported the following updates regarding expansion:

- We are near a milestone with the building progress and on target.
- Cancer center staff parking will be complete soon.

George Senerth, Executive Director Plant Facilities and Engineering stated we are wrapping up the landscaping and no impact to parking has occurred.

Commissioner Gardner stated the country store enjoys the increase of sales with our parking/construction.

Quality and Nursing Update

None

Medical Staff Report

A. Chief of Staff Report

Dr. Brenden Hansen, Chief of Staff reported the following provisional courtesy staff appointments:



WhidbeyHealth

Melissa C. Smith, MD
M. Chris Conley, ACNP
Alicia A. Darr, CNM

Provisional Courtesy Staff Appointment
Provisional Courtesy Staff Appointment
Provisional Courtesy Staff Appointment

Commissioner Gardner made a motion, seconded by Commissioner Fey to approve the provisional courtesy staff appointments as presented. Motion carried.

Dr. Brenden Hansen, Chief of Staff reported the following courtesy staff reappointment:

*7:12 am Commissioner Cammermeyer joined the Board meeting.

Dr. Brenden Hansen, Chief of Staff reported we have contracted a company for credentialing process for physicians and we are looking forward to Denise Schulz to begin August 1 as the new medical staff coordinator.

Staff and Status Reports from Administration

A. Administrative Update

Geri Forbes, CEO reported the following:

- WhidbeyHealth signs reflect new changes, new mindset
- Recognized President Wallin as his first Board meeting as President
- Commissioner Cammermeyer was awarded by the University of Washington for the UW Distinguished Alumni Veteran Award (DAVA)
- WhidbeyHealth installed AED devices to the public. One of the features of the device, when the AED device is opened it automatically dials 911.
- Patient story praising Dr. Hassapis from Marian Apice was read to the Board by CEO Geri Forbes.

B Finance

Geri Forbes, CEO discussed and presented the May financials:

- Total Clinic Visits
- ER Visits and Ambulance
- Surgeries
- Home Health & Hospice
- P-days and Discharges
- Operations Income
- Statement of Revenue and Expenses
- Cash Flow

Commissioner Gardner stated at the Finance committee a flow sheet of overtime was presented and we show a huge decline in overtime. Thank you to the managers that have stepped up and helped.

C. Dashboard

Linda Gipson, CNO reported the following new updated dashboard:

- Discussed Quarterly reports on dashboard for future and asking for any changes in the dashboard. Last month we were in the green and still remain in the green.
- Educating the community on prescription pain medication. Managing acute pain on the emergency and inpatient side, appropriate usage.
- Transitions of Care new initiatives are being implemented. Tele-psychiatry contract should be signed and will follow up next Board meeting.



WhidbeyHealth

- Clinic automatic push button doors are being installed at the clinics.

Dr. Brenden Hansen, Chief of Staff stated our goal for pain management is not to contribute to overdoses and fatalities, but to find a way to help the community manage pain management.

Board Items

A. Committee Update

President Wallin stated until the district 5 seat is filled, he will attend that seat's committees until someone is appointed.

B. WSHA Discussion

President Wallin reported the Board and some of the administrative team had recently attended the Washington State hospital Association (WSHA) 40th annual conference in Lake Chelan; he opened the floor for discussion. Commissioner Gardner stated she would like the material from WSHA to review before the conference. This is frustrating and we need to stress to WSHA that we need material to preview. Geri Forbes, CEO will follow up with WSHA.

Commissioner Fey stated she enjoyed the legislative updates from the conference.

Commissioner Cammermeyer stated she attended the nurse recruiting session at the conference and she feels higher education programs are needed to retain nurses on the island.

Compliance Update

Beth Stout, Compliance Officer presented the following:

- Ongoing new hires will have compliance education offered in new employee orientation.
- The Board will be given information on compliance training offered to new employees.
- The compliance hotline had 19 calls to date and had 2 calls last quarter.
- We recently installed an icon on the web page that can be used for Compliance issues.
- The Human Resource department will be furthering sanction checks on vendors and physicians to be more compliant.

Commissioner Gardner stated the compliance committee has sub committees that report to the Compliance committee, this ensures a master alarm is in place.

Executive Session to Discuss Possible Litigation--RCW 42.30.110(1)(i)

Moved into executive session at 8:05 am.

Re-adjourn regular Board meeting at 8:35 am. No action taken.

Other

President Wallin stated the Board had recently received letters asking to support the expansion levy for EMS. After discussion the Board agreed to wait until the hospital's expansion is complete before endorsing EMS levy. Commissioner Fey made a motion not to endorse the EMS expansion levy, seconded by Commissioner Cammermeyer. Motion carried.



WhidbeyHealth

Agenda Items for next Board meeting

President Wallin noted for the next Board meeting:

- 1) Next Board meeting will be held August 8 at 7:00 am.

Adjournment

There being no further business, President Wallin called for a motion to adjourn.

Commissioner Gardner made a motion, seconded by Commissioner Fey to adjourn the meeting at 9:00 am. Motion carried.