January 9, 2017

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 7:02 am by Board President, Ron Wallin. Present were President Wallin; Commissioner Cammermeyer; Commissioner Gardner, Commissioner Fey; Commissioner Anderson; Chief Executive Officer, Geri Forbes; Chief Human Resource Officer, Cindy Paget; Chief of Staff, Dr. Nicholas Perera; and several other hospital staff.

**Points of Order**

President Wallin stated the meeting will be audio and video recorded today. President Wallin stated there were no points of order for consent agenda.

**Consent Agenda**

Commissioner Gardner made a motion to approve the regular Board minutes from the December 12, 2016 regular Board meeting and the vouchers as presented, seconded by Commissioner Fey. Motion carried. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense and reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Board. #207025 to #207927 and #3668 to #3675 in the total amount of $10,408,031.17 with Capital equipment vouchers in the amount of $3,277,194.88, motion carries therefore the vouchers are approved for payment in the amount of $13,685,226.05.

**General Public Comments**

- None

**Quality and Nursing Update**
Linda Gipson, CNO/CQTO was unable to attend the Board meeting. Geri Forbes, CEO reported the following:

- Cindy Noonan Interim CNO from California will be here January 16th. Wide experience in a large hospital system in California.
- Linda Gipson’s new role will be the Transformation & Quality Officer.
- Patsy Kolesar will be stepping in to a new role as the Director of Nursing. Curtis Shumate has agreed to Lead House Supervisor role.
- Commissioner Fey reported on the Quality meeting in Linda Gipson’s absence. There is a new approach to collecting data for quality. This new approach will better meet the national requirements and standards. This new approach is still in the early stages.

**Medical Staff Report**

A. **Chief of Staff Report**

Dr. Nick Perera, Chief of Staff reported the following:

Results of the Annual Medical Staff Survey, a survey of contracted services. The results scored on a 5 point scale. Dr. Perera presented recommendations for revisions to General Surgery privileges which better reflect procedures currently performed by our surgeons, as well as the removal of Obstetrics and Gynecology procedures not currently performed by our General Surgeons. Commissioner Fey made a motion, seconded by Commissioner Cammermeyer to approve the changes General Surgery Privileges Request Form as presented. Motion carried.

In addition to the changes presented, Commissioner Gardner recommended that “minimal” be changed to “minimum” in the opening paragraph of the privilege request.

Dr. Perera will present the Board with a small presentation on Credentialing process at the next Board meeting on February 13th.

Dr. Nicholas Perera, Chief of Staff reported the following practitioners for initial appointments:
Commissioner Fey made a motion, seconded by Commissioner Cammermeyer to approve the provisional courtesy staff appointments as presented. Motion carried.

Dr. Nicholas Perera reported the following reappointments:

Douglas Langrock, MD Active
Kristine Young, PAC-C Advanced Clinical Practitioner
David Bork, MD Courtesy
Emily Ho, MD Consulting

Commissioner Fey made a motion, seconded by Commissioner Cammermeyer to approve the provisional courtesy staff reappointments as presented. Motion carried.

**Staff and Status Reports from Administration**

A. **Administrative Update**

Geri Forbes, CEO reported the following:

- George Senerth reported that the West corridor was completed this weekend. His team worked from Friday morning to Sunday afternoon. There is now a new entrance into the new building.
- Feb 1st at 2:00 pm – 3:30 pm Employee Recognition event. Invites will go out to the Board and the event will be advertised in the paper, a notice will also be posted on the website.
- Ron Telles took a shift in the café to serve Christmas dinner.
- Local Girl Scout Cadet Troop 42577 came to the hospital for Christmas caroling.
- At 8:43 am on January 1, 2017 WhidbeyHealth’s first baby of the New Year was born. Baby and big sister are doing well.
- Employer event had a great turn out. We are doing really well at filling the open positions at the hospital. Home Health is currently very busy. We could use one or two more Physical Therapists.
- Whidbey Town Hall Talks Jan 19th 5:00-6:30 at the Coupeville Library.
- Annual Remembrances of the Heart Saturday March 11th at the United Methodist Church in Coupeville. RSVP required event.

**Finance:**

Ron Telles, CFO discussed and presented the following financials for November 2016 and the Budget for 2017:

- November visits slightly above the last 2 years.
- December 2016 ER Visits slightly above November 2016.
- Inpatient surgeries are low.
- Patient days are the same as last year.
- 51 days cash on hand
- 387 patients were able to get enrolled into Apple Care
- Commissioner Fey mentioned having someone going to organizations such as Spin Café to sign people up for insurance. This would be a good outreach.
- Budget – opening a new wing, new staff & renovations. There will be some unknowns for the year. The election could also have an impact.
- Surgeries had a slight increase from previous years
- There has been an increase in birth rate
- We have seen growth at the clinics.
- 2017 will be challenging for health care facilities.
- 61 hospitals closed in the last 5 years.

**Board Items**

- Timesheets – Events, training and board meetings need to go on timesheets. Please sign them and send them to Lorrie every quarter.
• Committee Assignments: Calendar meeting invites will go out to the board. Jamey will assist.

Commissioner Fey made a motion, seconded by Commissioner Cammermeyer to approve the 2017 Commissioner Committee assignments as presented. Motion carried.

**Agenda Items for next Board meeting**

President Wallin noted for the next Board meeting:

1) Next Board meeting will be held Monday, February 13th at 7:00 am.

**Adjournment**

There being no further business, President Wallin called for a motion to adjourn. Commissioner Fey made a motion, seconded by Commissioner Cammermeyer to adjourn the meeting at 8:38 am. Motion carried.