

April 8, 2019

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 7:00 am by Board President, President Wallin. Present were President Wallin; Commissioner Cammermeyer; Commissioner Fey; Commissioner Anderson; Chief Executive Officer, Geri Forbes; Chief Financial Officer, Ron Telles; Quality & Transformation Officer, Linda Gipson; Chief Nursing Officer, Lisa Sanford; Chief of Staff, Dr. Douglas Langrock; General Counsel, Jake Kempton; and several other hospital staff. Excused Absence, Commissioner Blankenship.

Points of Order

President Wallin stated the meeting will be audio and video recorded today.

Consent Agenda

President Wallin made a motion to approve the Consent Agenda and the vouchers as presented, seconded by Commissioner Fey. Motion carried. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense and reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Board. #236204 to #237075 and #10074-10110 total amount of \$8,720,614.83 with Capital equipment vouchers in the amount of \$34,022.47 motion carries therefore the vouchers are approved for payment in the amount of \$8,754,637.30 on this 8th of April 2019.

General Public Comments

Greg Richardson, Clinton resident, starts by stating this institution is a jewel, and praises the board for its most recent town hall meeting. Mr. Richardson stated that he comes to the board today to voice his thoughts about the upcoming CEO transition and considerations that should be made. Strategic positioning and planning for the next 5-10 years, considering generational changes, and changes to healthcare should be the forefront as we look at change. Greg also advises the board that there should be a very structured search for the new Chief Executive Officer, including activating an advisory committee including volunteers with expertise in all areas of healthcare. This provides an opportunity to spend time setting direction for the hospital, while including the community in planning that direction and strategizing change.

Distinguishing responsibility of the Board versus senior management is something he would advise the board take into consideration. The board is responsible to drive the overall mission of the hospital and manage that it is being done. This does not mean micromanagement; however clear direction given to the leadership with understanding and true measurable feedback.

Lastly, Greg notes that when a highly sensitive matter such as CEO reimbursement is reviewed, the Board should set forth very clear measurable goals, with benchmark achievements to back those goals and publish them all.

Ron Wallin noted the published article in Saturday's newspaper regarding the CEO's bonus was misleading. The CEO's contract has an incentive clause based on goals set forth and approved by the board. As we search for a new CEO the board will look that this type of clause to see if it is necessary as a recruitment measure.

Nursing Update

Lisa informed the board that March was a heavy flu month in the ED. Whidbey Island is beginning to see a drop in flu numbers in April, we believe that we are on the back end of the flu season. Annelies De Wolf is a newly hired physical therapist, who brings experience with advanced vestibular training, to care for patients experiencing dizziness, visual disturbances, and imbalance issues caused by the inner ear. Annelies has provided education and treatment in our Rehabilitation Center, and next she will be working with our clinical staff providing training, followed by education classes for the community.

Colleen Lorenz our AS/PACU manager is leading an interdisciplinary team including surgeons, anesthesia providers and nurses to develop an enhanced recovery after surgery process. This group is in the early stages of development and has hosted three meetings to date, we look forward to sharing more about their progress in coming months.

Tony Triplett and his team are working on reducing drugs in our formulary in the pharmacy. Tony has been working with our providers and the pharmacy and therapeutics committee to reduce the number of drugs we order, which will be an estimated cost savings of \$75,000.

Mitzi Lantz and Becky Dawson have been working on the quality of documentation in our EMR systems. They have been working with providers to ensure streamlined processes to ensure ease and better patient care.

Langrock announces he will be on vacation for the next Board meeting and Dr. Perera will be filling in for him.

Ron Wallin asked that Dr. Langrock have Jake Kempton and the Board review the bylaws draft form.

Quality Update

Linda notifies the board that next month the quality report will be recapping last year's results from Press Ganey and will be a lengthy report from the quality department.

Linda acknowledges Jill Usher whom is present today representing the Patient Family Advisory Council; the PFAC council has been doing significant work to help with our work in delivering patient care and outreach to the community. This group has worked on building strong relationships with the community ensuring their needs are being met and heard.

Press Ganey's onsite visit was very positive and informative; Linda looks to share all this information with the Board next month.

Staff and Status Reports from Administration

Geri Forbes, CEO reports with the following:

Geri shares some of the great work and relationship buildings we have done with the local jail to ensure inmates leave our ED with adequate medication, and safe transfer. WhidbeyHealth celebrated its annual Employee Recognition on March 20th in the Health Education Center. 54 employees were recognized for their milestone years of service by members of administration and the board.

Provider Recognition took place on March 29th with the theme of “Thanks A Latte”.

Geri drove up and down the island to personally deliver small gifts to providers and thanking them for all they do.

WhidbeyHealth talks continue in the Health Education Center with “Your Good Health Talks” series.

Monday May 6th from 5:30-6:30pm Dr. Amy Arisco will be presenting “Bladder Matter” discussion about urology services.

For a full listing of the upcoming talks please see the WhidbeyHealth website.

Finance Update

Ron notified the board we have submitted our final USDA loan on March 14th. We have not heard anything back yet.

The finance committee had a final construction budget update. Marc Estvold visited with the committee sharing that although last fall they estimated the overage at 3.3 million dollars, we ended with a 2.1 million dollar overage.

Commissioner Fey noted that this included construction of the Health Education Center and Pharmacy.

Ron reviewed February Financials:

1. Clinic volumes are low for the month of February partially due to the inclement weather closures. All of the clinics were impacted and saw significant volume drops the lowest in four years.
2. MAC volumes were up even with the weather.

3. ER visits low but on trend with the month of February in previous years.
4. Surgeries are down in volume, again lowest ever in the past four years. Surgeries are down about 100 per month from previous years. Discussion regarding review of swing bed hospital to help revenue. As patient days and surgery has been so low.
5. Commissioner Blankenship asked for a breakdown of surgeries by provider. Ron shared the breakdown by specialty clearly identifying the areas where we are seeing drops. Ron notes that the Navy's is our biggest utilizer, they are consistently filling their blocks.
6. CT volumes were down again driven by inclement weather, while MRI volumes were up.
7. Patient days and discharges are low in February
8. Operational revenue and expense detail discussed, the gap is growing between the two as expenses rise and revenue drops
9. Supplies cost is back down, however compensation is up
10. Net Operating Income, balance sheet and days cash on hand discussed
11. We are opening the hospital to every insurance company out there to help generate volume

Board Items

President Ron Wallin announces the Board will now proceed into Executive Session at 7:46 am for about 60 minutes. Current or potential litigation. RCW 42.30.110 (1)(i) Performance of a public employee. RCW 42.30.110 (1)(g) Executive Session ends at 8:53am.

Commissioner Fey makes a motion to award the CEO 80% of the 25% agreed upon incentivized 2018 goals. Commissioner Anderson clarifies that this is the contracted agreed upon goals. Commissioner Cammermeyer seconded. Motion Carried.

Agenda Items For Next Board Meeting

President Wallin noted for the next Board meeting:

Next Board meeting will be held Monday, May 13 at 7:00 am.

Adjournment

There being no further business, Commissioner Cammermeyer called for a motion to adjourn, seconded by Commissioner Anderson to adjourn the meeting at 8:57 am.

Motion carried.

President of the Commission

Secretary of the Commission

Commissioner

Commissioner

Commissioner