

April 9, 2018

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 7:03 am by Board President, President Wallin. Present were President Wallin; Commissioner Fey; Commissioner Cammermeyer; Commissioner Blankenship; Commissioner Anderson, Chief Executive Officer, Geri Forbes, Chief Quality & Transformation Officer, Linda Gipson; Chief Human Resource Officer, Cindy Paget; Chief Financial Officer, Ron Telles; Chief Nursing Officer, Lisa Sanford; Chief of Staff, Dr. Nicholas Perera; General Counsel, Jake Kempton and several other hospital staff.

### **Points of Order**

President Wallin stated the meeting will be audio and video recorded today. President Wallin stated there were no points of order for Consent Agenda.

### **Consent Agenda**

Commissioner Fey made a motion to approve the Consent Agenda and the vouchers as presented, seconded by Commissioner Blankenship. Motion carried. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense and reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Board. #223351 to #224406 and #3869to #3875 in the total amount of \$8,655,464.32 with Capital equipment vouchers in the amount of \$463,645.81 motion carries therefore the vouchers are approved for payment in the amount of \$9,119,108.13 on this 9<sup>th</sup> of April 2018.

### **General Public Comments**

- No Public Comments

### **Nursing Update**

Lisa Sanford presented the following changes in leadership for her direct reports. After searching for over a year we have hired a new manager for the Emergency Department. Leisl Peterson comes to us with 25 years of experience, and will be starting on May 4th.

Pharmacy Director, Michelle Lionas, will be leaving WhidbeyHealth, her last day will be April 12th. Cardinal Health will be sending Tami Morford as an Interim Director as we search for a permanent replacement.

WhidbeyHealth recently started working with Provation to improve build care plans within Meditech. Bert Balagot and Mitzi Lantz from our clinical informatics team are leading this project, with the goal of providing improved patient care, patient education, and documentation.

Kudos are extended to, Colleen Klamm and Chris Tumblin, who teamed up last fall to change the flu immunizations process for WhidbeyHealth. The Washington State Hospital Association (WSHA) recognized WhidbeyHealth this year for its significant improvement with immunizations of staff. Colleen Klamm will be presenting at the WSHA meeting in July, in regards to progress and work done here at WhidbeyHealth.

### **Quality Update**

Linda Gipson, CQTO reports on the following:

Linda gave a presentation and education to the Board on the Emergency Medical Treatment and Labor Act (EMTALA).

EMTALA applies to anyone who comes to the ED requesting care, and anyone who comes to the hospital looking for the ED. The 250 yard rule applies to this act which includes, our parking lots and sidewalks, with few restrictions.

For compliance purposes you need to know the organization must:

- a) must have a Compliance Plan
- b) having reporting requirements
- c) keeping medical records for 5 years
- d) follow signage requirements

A new EMTALA policy will be sent out in the very near future, and each of the Board members will need to sign off on the policy.

Patient Management Requirements:

- Screening for an Emergency Medical Condition
- Stabilizing Treatment
- Appropriate Transfer

The medical screening Exam process is discussed, explaining the process of an emergency versus a non-emergency situation.

In closing special risk considerations are presented. The EMTALA fines doubled this year. One singular violation is a \$50,000 fine for a hospital, and \$100,000 for physicians.

**Medical Staff Report**

Dr. Nick Perera, Chief of Staff reported the following:

New Medical Staff joining us this month, Thomas Harris, DO, as the new Medical Director of Careage.

Dr. Perera requested approval of the proposed bylaws Amendment: Article XIV-EMTALA.

Commissioner Blankenship made a motion, seconded by Commissioner Anderson to approve proposed Bylaws Amendment Article XIV-EMTALA. Motion carried.

Dr. Nicholas Perera presented the following Initial Appointments:

Thomas Harris, DO, Family Medicine                      Provisional Active

Commissioner Blankenship made a motion, seconded by Commissioner Fey to approve the Initial Appointment as presented. Motion carried.

Dr. Nicholas Perera presented the following Advancements:

Kiran Chaturvedi, MD, Pathology                                      Provisional to Courtesy

Eduardo Chua, MD, Gastroenterology                                      Provisional to Courtesy

Nicole DiRenzo, MD    Provisional Consulting to  
Telemedicine

Nelly Norrell, MD    Provisional Consulting to  
Telemedicine

Commissioner Anderson made a motion, seconded by Commissioner Fey to approve the Advancements as presented. Motion carried.

Dr. Nicholas Perera presented the following Reappointments:

Kelly Lloyd, MD, Pathology	Courtesy
Lee W. Roof, MD, Internal Medicine	Active
Ravi Menon, MD, Tele-Neurology	Consulting to Telemedicine

Commissioner Fey made a motion, seconded by Commissioner Blankenship to approve the Reappointments as presented. Motion carried.

### **Staff and Status Reports from Administration**

#### Administrative Update

Geri Forbes, CEO reports with the following:

Island County was named one of the healthiest communities in the nation. US News' Healthiest Communities Honor report has been published with Island County coming in at number 26. We are proud to be working in this community and helping strive to keep it healthy.

WhidbeyHealth Board President, Ron Wallin, was awarded with the Outstanding Contribution to Rural Health Award at the Washington Rural Health Association Conference. The award is based on overall contributions made to benefit the rural health community. The staff and community want to thank Mr. Wallin for all that he has done and continues to do.

WhidbeyHealth held a public meeting to notify the public that it is seeking a USDA Rural Health Loan. The loan would finance long overdue infrastructure needs including HVAC and electrical updates. This loan is a federal government loan which offers an appealing 3.25 to 3.75 percent interest rate, and can be paid off over 30-40 years.

The annual employee recognition ceremony was held in the WhidbeyHealth Café. 52 employees were honored for having worked 5 or more years. Belinda Hawkins and Deborah Grothhaus Armstrong, were awarded with their 35 and 40 year pin respectively. This was a wonderful event and opportunity for our leaders and Board to say thank you to all of our staff.

New Medicare cards are going to begin finding their way into mailboxes. We want to continually educate the public and staff to be on the lookout for these cards.

WhidbeyHealth Employee Council stuffed over 1,300 plastic Easter eggs with treats and over \$285 which were hidden and found all around the hospital. The Employee Council has done this event for the past few years and our employees have truly enjoyed the hunt.

Save the date for the 2<sup>nd</sup> Annual WhidbeyHealth Foundation Gala on Saturday June 2<sup>nd</sup> at the Dancing Fish Vineyards. Foundation Executive Director Helen Taylor will be sending out invitations later next month, and if you would like to be added to the list please contact our Foundation office.

### **Washington Rural Health Collaborative:**

Holly Greenwood, Executive Director from the Collaborative, gave a presentation regarding the Washington Rural Health Collaborative.

Healthcare systems have transformed into a highly complex and changing industry. As a result, individual rural hospitals are unable to maximize value, bandwidth, bottom-line, efficiencies, and opportunities. The collaborative's mission is to assist Rural Hospitals with initiatives, joint contracting/purchasing power, and support.

WhidbeyHealth utilizes five different services offered through the collaboratives joint contracting alone.

Currently, the collaborative has 15 critical access hospitals across the state, providing each hospital to come together and make a greater impact. The district as a whole averages a daily census is 102 patients, employs 3,612 full-time employees, and tallies 765,788 outpatient visits per year. As the collaborative grows it strengthens our negotiating powers and enables us to grow our rural hospitals.

### **Finance:**

Ron Telles, CFO, discussed and presented the following financials for February 2018:

1. Clinic Visits were higher in comparison to the past years, especially for a short month. Cabot clinic had a very high month.
2. ED was on trend with previous years and very low.
3. Surgeries were down this month again for inpatient. Outpatient surgeries are on trend.

4. Patient days are down again this month on trend with previous years, as is discharge days.
5. Operationally, it was a loss, largely still impacted by pharmacy.

**Board Items:**

- Roger Meyers presents Resolution 382 EMS Levy.

Commissioner Cammermeyer made a motion, seconded by Commissioner Blankenship to approve Resolution 382 EMS Levy. Motion carried.

- President Wallin notes that the Board will proceed into Executive Session,

Agenda is as follows:

- a) Current or potential litigation. RCW 42.30.110 (1)(i)
- b) Performance of a public employee. RCW 42.30.110 (1)(g)

Board members adjourned into Executive Session at 8:30am  
Board reconvened at 9:28am

**Agenda Items For Next Board Meeting**

President Wallin noted for the next Board meeting:

- 1) Next Board meeting will be held Monday, May 14th at 7:00 am.

**Adjournment**

There being no further business, Commissioner Wallin called for a motion to adjourn, seconded by Commissioner Blankenship to adjourn the meeting at 9:30 am. Motion carried.

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President of the Commission

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Secretary of the Commission

Commissioner

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Commissioner

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Commissioner