The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 7:01 am by Board President, President Wallin. Present were President Wallin; Commissioner Fey; Commissioner Camermeyer; Commissioner Anderson; Commissioner Blankenship; Chief Executive Officer, Geri Forbes; Chief Quality & Transformation Officer, Linda Gipson; Chief Nursing Officer, Lisa Sanford; Chief of Staff, Dr. Nicholas Perera; General Counsel, Jake Kempton and several other hospital staff. Excused absence; Chief Human Resource Officer, Cindy Paget and Chief Financial Officer, Ron Telles.

**Points of Order**

President Wallin stated the meeting will be audio and video recorded today.

**Consent Agenda**

Commissioner Fey made a motion to approve the Consent Agenda and the vouchers as presented, seconded by Commissioner Camermeyer. Motion carried. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense and reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Board. #227150 to #228368 and #3887 to #3891 in the total amount of $8,310,100.80 with Capital equipment vouchers in the amount of $758,800.65 motion carries therefore the vouchers are approved for payment in the amount of $9,068,901.45 on this 9th of July 2018.
General Public Comments

- No Public Comments

Nursing Update

Lisa Sanford reported that after a year of hard work and a generous donation from our foundation WhidbeyHealth is now able to offer self-administered nitrous oxide to our patients during labor. We have done research to ensure we are following best practices, and preliminary responses have been very positive.

Especially in the Emergency Room, our clinical team has seen a significant rise in violent behavior. Our staff has been training to work on de-escalation of these situations. Currently our team is looking to partner with an outside group to use real time working situations, providing our staff with the tools to be successful in these cases. Nationwide we have seen a trend of rising violent acts in the Emergency Room, and our leadership wants to ensure our staff is safe.

WhidbeyHealth is working with the Naval Hospital and Island Hospital to pool resources in case of an emergent need for blood. We have all acknowledged our limited resources and have collaborated recently to provide a plan to help overcome a potential shortage.

Dr. Alberton has accepted and signed her contract to become the WhidbeyHealth Trauma Director. Dr. Alberton has had training at a level one trauma center and brings a wealth of knowledge and experience to our program.
**Quality Update**

Dr. Linda Gipson reported on the following;

WhidbeyHealth submitted quality data for 2017 which impacts reimbursements for 2019, and our scoring came back at 99.75%. The clinics, informatics team, and our quality team worked very hard on these metrics, the hard work has truly paid off.

WhidbeyHealth has submitted its ACO application, which is the first phase of the process. Our internal work is going to be significant to ensure we are meeting the requirements that are attached with the ACO, and we look forward to plan for these changes. ACO compliance will potentially bump up our reimbursement opportunities in the future. One large piece of compliance lies with our clinic transformation project, Director of Practice Management, Colleen Clark, has begun the process to meet these initiatives.

Jill Johnson from our PFAC has been doing some “secret shopping” within our Primary Care clinics to look for opportunities we can improve on. She will be providing us with some raw data to analyze in conjunction with our Press Ganey scores. A focus group will be working on this data to help identify opportunities for growth and transformation.

WhidbeyHealth has expanded our Press Ganey process, by sending emails to our patients presenting them with the opportunity to provide feedback electronically. We have seen significant growth with responses, and the length at which our patients are sharing their experiences with us. This is a huge piece that we look to add into our process to ensure we are providing the best quality of care for our patients.
The quality department has brought on a patient experience coordinator, Tabitha Carlon, joined our team last month. She has started working with clinical team and providers, to better understand the work we do here at WhidbeyHealth. Tabitha has implemented daily huddles for our staff to provide a time for each department to come together. This has provided a better sense of community and understanding with our staff.

WhidbeyHealth’s EMTALA plan of correction was accepted last week, we are still waiting for a revisit from the state to confirm we are doing what we committed to do. This was a challenging piece of work that we are proud to have overcome, and we are excited for the conversations and change that it has brought with it.

**Medical Staff Report**

Dr. Nicholas Perera presented the following Initial Appointments:

- Edgar Trevino, MD, Family Medicine  Provisional Active
- Neil Venard, MD, Psychiatry  Provisional Telemedicine
- Nicholas Shawnick, DO, Emergency Medicine  Provisional Active
- Garth Miller, MD, General Surgery  Provisional Active
- Apurva Badheka, MD, Cardiology  Provisional Courtesy
- Jeremy Idjadi, MD, Orthopedic Surgery  Provisional Active
- Felix Nautsch, MD, Radiology  Provisional Active
Commissioner Camermeyer made a motion, seconded by Commissioner Anderson to approve the Initial Appointments as presented. Motion carried.

Dr. Nicholas Perera presented the following Advancements:

Debra Callahan, MD, Pathology Provisional Courtesy to Courtesy
De An Wang, ARNP, Gerontology Provisional to Active

Commissioner Fey made a motion, seconded by Commissioner Camermeyer to approve the Advancements as presented. Motion carried.

Dr. Nicholas Perera presented the following Reappointments:

Brandt Mohr, MD, Radiology Telemedicine

Commissioner Camermeyer made a motion, seconded by Commissioner Anderson to approve the Reappointments as presented. Motion carried.

Dr. Nicholas Perera presented the following conversion to New Hospitalist Privileges:

Zina Hajduczok, MD, Hospitalist Active
Christine Wiese, ARNP, Family Medicine, Hospitalist Active
Commissioner Camermeyer made a motion, seconded by Commissioner Anderson to approve the Conversion of Privileges as presented. Motion carried.

Dr. Perera shares that we are working on updating our Medical Staff Bylaws. Our Medical Staff has been working diligently with support of Commissioner Blankenship to rework the previous bylaws, which has proven difficult and time consuming. The goal is to complete the bylaws for approval early this fall.

Staff and Status Reports from Administration

Administrative Update

Geri Forbes, CEO reports with the following:

Our EMS service is up for their levy. Our team has been working on educating the public with exactly what the levy is, and all of the services EMS provides to our Island. One big misconception within the public is that EMS is asking for an increase, which is not the case, EMS is only asking to continue the current levy they have had for the past 40 years. Our Marketing, IT and EMS departments have been working to educate staff, and the community by creating and sharing the EMS Levy Facts sheet presented to our Board today. This has proven to be a great tool, providing insight to the public, and clearing up some misunderstandings. We encourage any member of the public that has questions to call our EMS department directly and they would be more than happy to have a conversation regarding this matter.

WhidbeyHealth paramedic Nick Runions made a “Superman” rescue of a patron hiking on Goose Rock. Patron Mary Anderson fell and broke her ankle while hiking the steep
trail. Nick was recognized from not only the patron and her family but also from the state parks department regarding the incredible rescue which displayed ingenuity, strength, compassion, and innovation to safely rescue the patron. WhidbeyHealth commends Nick for his great service to our community.

WhidbeyHealth’s Physical Therapist, Colleen Childs, was recently commended for her competency and compassion from her patients. A family shared that Colleen was unfailingly upbeat and encouraging but did not fail to push for progress. She was kind and skilled, knowing the exact amount and level of exercise that motivated her elderly patient to get on her feet without overwhelming her. WhidbeyHealth extends its gratitude to Colleen for all her work with our patients, and going above and beyond to ensure the best care for them.

A man was seriously injured in para-gliding accident at Fort Ebey State Park. Our EMS team was recognized by the man’s family for saving his life. The family praised our EMS team, “giving 1,000 thank yous” and “wishing they could give each member their own island vacation”. This again speaks to the important work our EMS team does on a daily basis for our community.

Cancer Care Community Outreach day was a success last month, led by Jennifer Bennett, RN, BSN and Paula Cobb, CHAA, IPA. The event was driven to help detect early screening for breast and colon cancer. Mammograms were available for patrons at our WhidbeyHealth Primary Care Goldie Street clinic, where financial assistance and affordable care insurance information was provided. FIT (Fecal Immunochemical Test) kits were distributed to help encourage attendees to take charge in their colon/rectal health as well.
Pharmacy and Health Education Center construction is moving along very well. We are about half way through our projects, and look forward to opening both of these areas at the end of this year.

Our new phytel outreach service has already gotten wonderful feedback from our patients. Data reported from this service shows that we are having great response from our patients when it comes to attending appointments and calling in for missed appointments and lab checks.

Finally, we would like to remind the public and our board about the upcoming Tour de Whidbey event. The Foundation has expanded the route this year, adding the biggest elevation challenge ever. If you able to help in any capacity, for this event, please contact our Foundation Coordinator Heather Zustiak.

**Finance:**

Geri Forbes, CEO reports on behalf of Ron Telles, CFO, presenting financials for May 2018:

1. Clinic volumes are up, highest in four years. The addition of new providers has helped our numbers.
2. Specialty Clinics were also up in volume, highest visits ever for Women’s Care.
3. ED was on trend with previous years and up from last month
4. Admits, In-Patient are both down this month, with patient days up.
5. Expenses were also high this month, pharmacy still driving this cost.
6. Net operating income reviewed
7. Revenue enhancement and cost adjustment opportunities are shared with the board
Our finance team met with Moss Adams again last week to get a timeline of when our year end audit would be finished. The GASB 75 issue has slowed down our closure for the audit this year, which could potentially affect our USDA application submission timeline.

**Board Items:**

- President Wallin notes that the Board will proceed into Executive Session no voting will take place today.
- Meeting is called back to order at 9:11am.

**Agenda Items For Next Board Meeting**

President Wallin noted for the next Board meeting:

1) Next Board meeting will be held Monday, August 13th at 7:00 am.

**Adjournment**

There being no further business, Commissioner Wallin called for a motion to adjourn, seconded by Commissioner Anderson to adjourn the meeting at 10:15 am. Motion carried.
President of the Commission

Secretary of the Commission

Commissioner