

June 10, 2019

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 7:00 am by Board President, President Wallin. Present were President Wallin; Commissioner Fey; Commissioner Anderson; Commissioner Blankenship; Commissioner Cammermeyer (via phone conference line); Chief Executive Officer/Chief Financial Officer, Ron Telles, Quality & Transformation Officer, Linda Gipson; Chief Nursing Officer, Lisa Sanford; Chief of Staff, Dr. Douglas Langrock; General Counsel, Jake Kempton; and several other hospital staff. Commissioner Cammermeyer.

Points of Order

President Wallin stated the meeting will be audio and video recorded today.

Consent Agenda

President Wallin made a motion to approve the Consent Agenda and the vouchers as presented, seconded by Commissioner Fey. Motion carried. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense and reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Board. #238091 to #238958 and #10205-10253 total amount of \$12,236,296.25 with Capital equipment vouchers in the amount of \$116,666.85 motion carries therefore the vouchers are approved for payment in the amount of \$12,352,963.10 10th of June 2019.

President Wallin asks that we move Resolution 396 up on the agenda; board agrees to move the vote up on the agenda after the General Public Comments. Board so moves.

General Public Comments

Tom VanDwark speaks to the board about his experience as a patient, resident and former Board Chair of Virginia Mason. Mr. VanDwark presented to board with a 10,000 foot perspective proposal and plan. His presentation breaks down challenges, opportunities and plan for both WhidbeyHealth and the District.

WhidbeyHealth overview:

Challenges-

- Unsustainable long term financial position
- Must be great all the time not just sometimes

Opportunities-

- Potential to be patients 1st choice for care
- Community wants and needs Island care
- Providers and staff that want to provide great care

Plan-

- Prevent sliding back
- Guide what to do, not do and how to go forward
- Transformational work- not another initiative
- Financial improvement and imperative
- Board must lead the way, with CEO

- All stakeholders must have a voice

Board Items:

Resolution 396 is presented by Jake Kempton. At the boards direction Mr. Kempton brings forward the proposed Board Meeting time change which has been requested by the public. After much discussion, Commissioner Blankenship motioned to move the start time of the board meeting to 8:00am for the remainder of the 2019 calendar year as directed in Resolution 396. Seconded by Commissioner Anderson. Motion Carried.

Nursing Update:

Lisa updates the board with staffing updates in our clinical areas. Colleen Lorenz, AS/PACU manager has left the organization. Amy Fettig our Surgery Manager has given her resignation as well and will be departing the organization later this month. Lisa has found an interim Surgery Director to fill this gap in the interim. This prompt appointment will allow for some cross over time between Amy and our interim candidate. Lastly, longtime MAC manager Renee Yanke will be leaving the organization July 12th. We have begun planning the transition for this department. Our Pharmacy department had a Board of Pharmacy survey last week. Any results from this survey will be reported back next month.

Wound Care clinic will be moving into unoccupied old LDRP wing. This provides an opportunity to provide more space for this growing clinic. This is a temporary move as we await the USDA loan and planning.

Lastly, the Foundation funded all new AED equipment for the hospital. All staff is currently being trained on this equipment through our Healthstream online training.

Medical Staff Report

Dr. Douglas Langrock presented the following Initial Appointments:

Kristine Andrade, MD, Radiology	Provisional Active
Shari Jackson, MD, Radiology	Provisional Active
Tammy Muller, DO, Urology	Provisional Active
Tricia Dickens, MD, Emergency Medicine	Provisional Active
John MacKenzie, MD, Radiology	Provisional Active
Mina Yousef, DO, Hospitalist	Provisional Active
William Janss, MD, Hospitalist	Provisional Active

Commissioner Anderson motioned to approve, seconded by Commissioner Blankenship. Motion Carried.

Dr. Douglas Langrock presented the following Advancements:

Edgar Trevino, MD, Family Practice/Hospitalist	Provisional to Active
Andrew Harrison, MD, Radiology	Provisional Telemedicine to Active Telemedicine
Nicholas Shawnik, DO, Emergency Medicine	Provisional to Active
Jeremy Idjadi, MD, Orthopedics	Provisional to Active

Neil Venard, MD, Psychiatry	Provisional Telemedicine to Active Telemedicine
Freddy Chavez, MD, Family Practice	Provisional to Active

Dr. Douglas Langrock presented the following Reappointments:

Douglas McKee, MD, Emergency Medicine	Active
Brendan McCullough, MD, Radiology	Active Telemedicine
Robert Hawkins, MD, Radiology	Active Telemedicine
Nancy Neubauer, MD, Radiology	Active Telemedicine
Ross Ondersma, MD, Radiology	Active Telemedicine
Benis Babusis, MD, Radiology	Active Telemedicine
Leila Bender, MD, Radiology	Active Telemedicine
Alan Chan, MD, Radiology	Active Telemedicine
Feng Wang, MD, Cardiology	Tabled
Xiaowen "Wendy" Wang, MD, Oncology,	Courtesy

Commissioner Fey motioned to approve, seconded by Commissioner Anderson. Motion Carried.

Dr. Douglas Langrock presents the updated Medical Staff Bylaws.

Commissioner Blankenship motions to approve the bylaws as presented with the understanding, the suggested updates at the May Board meeting along with the

small error Jake Kempton found be address immediately and presented to the board after the Medical Staff summer recess.

Seconded by Commissioner Fey. Motion Carried.

Quality Update

Linda notes that the Quality Improvement Committee will be meeting later this month.

Linda is working on a recommendation to the CEO about accreditation status and the impact the process would take. Her hope is to have a recommendation at the next board meeting to discuss with the board.

Linda recognizes two departments who had significant improvements on their patient satisfaction scores. Our DI department has seen drastically seen improvements with patient satisfaction which is attributed partially to the new leadership in this department.

General Surgery was also recognized as hitting the 98% for talking to patients. This is an all-time high for us as an organization.

Staff and Status Reports from Administration

Ron Telles shares the Happenings with the board, first acknowledging Judith Good, who received the Daisy Award this past month. Judith has been a nurse for more than 40 years, and actually had the pleasure of training our current Manager Curtis Shumate.

Ron thanked Tom VanDwark for taking the time not only to speak today but for engaging regularly with the executive team and board.

Ron thanks Dr. Langrock for his excellent job emceeding the WhidbeyHealth Foundation Gala. We do not have final number yet from the foundation, however we are confident it was a success and look to share the amount raised next month.

Ron speaks about the ongoing employee survey through Gallup. Currently we are at about 50% participation we are pushing for 70% and will be closing the survey this week. This survey will be used to help drive our culture change initiatives. We will be sharing the survey results with all staff and the board once it is available.

Telles Talks with Clinics will be wrapping up this week. They have been very insightful to get raw feedback from each of our clinics. We still have work to do to make our clinics feel included under the WhidbeyHealth umbrella.

Clinton Primary Care has closed, and will be opening as an ancillary hub on July 1st. Long term planning about this location is taking place to study the feasibility of an Urgent care clinic at this location. Ron will be hosting a town hall discuss at the Clinton location tomorrow to address the public about the short notice closure and future of this clinic.

Mike Glenn, CEO at Jefferson Healthcare reached out to Ron and has offered to have his leadership team meet with ours and discuss how they overcame some of the same burdens we are facing currently.

Finance Update

Jennifer Reed reviewed April Financials:

1. Clinic volumes are up in volume this month; we are seeing a volume increase with the addition of Coupeville Primary Care.
2. ER visits back on trend this month, after the March flu influx.
3. Surgery volumes increased this month, which we attribute to Dr. Idjadi hitting his stride and the Navy.
4. Patient days are up while discharges are down. The length of stay is being driven up by two boarders that we have had long term.
5. Supplies cost is back down, however other fees are up due to plant maintenance.
6. Net Operating Income, balance sheet and days cash on hand discussed
7. Days Net accounts receivable is up to 72 days, however we are collecting within our 90 days.

Commissioner Blankenship asks Jennifer why the Medicare numbers are down this year. Jennifer will have our financial analyst do a deep dive on this. It is also noted that Tri-West's number is significantly higher, which Jennifer attributes to the Navy and our partnership with bringing back surgeries.

Jennifer shares our cost report is finalized and we will be bringing in 3.6 million dollars, and a 2% increase to future revenue which will add 2 million dollar increase per year.

Board Items:

Swing Bed Proposal is presented by Jennifer Reed:

Jennifer and Beth have been assembling a team help support decisions for the organization to assess opportunities to move the organization forward. The team presents the following analysis for proposal of swing beds.

SWOT analysis-

- Established social services
- Established rehabilitation services
- Established community education materials on advanced directives
- Staffing Capacity
- Ability to have a long-term care wing
- New, large inpatient rooms
- Weaknesses
 - Need to create activity coordinator position
 - Need for additional CNAs
 - Location of cafeteria
 - Lack of common areas for socialization
 - Dental services not rendered on site
- Opportunities
 - Capture share of long-term care market in the area
 - Increased payment rate
 - Develop relationship with hospitals and long-term care facilities to refer patients requiring specialized short-term care
 - Staffing model change
- Threats
 - Local competition for skilled nursing care

Data shared with the board regarding where people are going from Island County for swing bed care.

Included cost:

Time of small group of stakeholders will be required, anticipate 4-6 weeks of concentrated participation by the following groups, to include approximately 10 hours per week:

- Accounting/Finance
- Revenue Integrity
- Business Office
- Nursing Admin and Managers

Time of small group of stakeholders will be required, anticipate 4 weeks of minimal participation by the following groups:

- HIM and Quality for data gathering

- Public Relations
- Risk Management
- Facilities

Jennifer asked for board approval of the implementation of Swing Beds, Commissioner Anderson motioned to approve, seconded by Commissioner Fey. Commissioner Cammermeyer asks if it applies to inpatients only or if observation patients are eligible as well? Jennifer answers that patient have to be inpatients for 3 days to be eligible. Motion Carried.

President Wallin states the board will now be excused into Executive Session at 8:18 am, under RCW 42.30.110 (1)(i), no voting will take place.

Regular session continues at 9:05am

Agenda Items For Next Board Meeting

President Wallin noted for the next Board meeting:

Next Board meeting will be held Monday, July 8 at 8:00 am.

Adjournment

There being no further business, Commissioner Cammermeyer called for a motion to adjourn, seconded by Commissioner Anderson to adjourn the meeting at 8:57 am.

Motion carried.

President of the Commission

Secretary of the Commission

Commissioner

Commissioner

Commissioner