

October 8, 2018

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 7:03 am by Board President, President Wallin. Present were President Wallin; Commissioner Cammermeyer; Commissioner Anderson; Commissioner Blankenship(Conference Call); Chief Executive Officer, Geri Forbes; Chief Financial Officer, Ron Telles; Quality & Transformation Officer, Linda Gipson; Chief Nursing Officer, Lisa Sanford; Chief of Staff, Dr. Nicholas Perera; General Counsel, Jake Kempton; Chief Human Resource Officer, Cindy Paget and several other hospital staff. Excused Absence; Commissioner Fey.

Points of Order

President Wallin stated the meeting will be audio and video recorded today.

Commissioner Wallin made a motion to move Moss Adams up on the Board Agenda

Consent Agenda

Commissioner Cammermeyer made a motion to approve the Consent Agenda and the vouchers as presented, seconded by Commissioner Anderson. Motion carried.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense and reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Board.

#203543 to #231464 and #3916 to #3926 in the total amount of \$8,933,988.70 with Capital equipment vouchers in the amount of \$1,774,935.24 motion carries therefore the vouchers are approved for payment in the amount of \$10,708,923.94 on this 8th of October 2018.

General Public Comments

- No Public Comments

Moss Adams Financial Update:

Mary Wright opens and presents the 2017 Audit results with Morgan Axton. Mary covers the required communication.

- Summarized Adjustments is covered both expected and unexpected costs. GASB 75 reviewed and how it impacts our liabilities.
- Passed Adjustments and Accounting Estimates covered that were identified
- Internal Control Matters are reviewed including accounts receivable allowance, and OPEB
- Days account receivable, bond ratings, and comparison shared with the committee
- Liabilities, deferred inflows of resources and net position reviewed
- Operating Revenue, Expenses and Margin reviewed
- National Hospital Trends reviewed

Nursing Update

Lisa Sanford presents the following:

Lisa presents the third quarter clinical dashboard:

- We have seen positive growth in patients who would recommend this hospital category, while we still struggle with discharge instructions provided to patients

- Our clinical team has struggled this quarter with reporting hand washing observations, to clarify this is not a report of non-hand washing, it is a problem that we are not documenting
- Our number of total surgeries with infection still remains remarkable with zero infections
- ED throughput struggled this quarter, leaving us in the red in all categories. We have begun strategizing on how we can change these mean times and while also working with our new ED Manager Debbie Ries.
- In-Patient falls are up this month. Although they are up this quarter with two falls, we want to note, a committee has been put together to help strengthen this area.

Lisa announces all of her clinical positions have been filled. Helen Morrison joins us this week as the new Clinical Educator, and Debbie Ries who has worked in our ED for a few years, and has accepted the manager position; we are pleased to have both of these vital roles filled. Lisa extends kudos to Line Goulet, Amber Benner and Erin Simms as their annual Diabetic program has been accredited by the American Association of Diabetic Education.

Quality Update

Dr. Linda Gipson presents the following:

Linda starts by asking the Board for approval to have the Patient Family Advisory council present at the next Board meeting.

Our cancer program recently received all possible commendations that can be earned in there survey. The onsite surveyor was very impressed with our Tumor Board,

finding it very interactive and thorough. Huge kudos to, Renee Yanke and Suzie Johnson, for their hard work on a successful program, we have now earned accreditation through 2021.

Zero surgical infections continue this quarter, which is great for our clinical team but also helps our financial team. One surgical infection costs our organization \$88,000, which does not include the additional stress it causes our patient to endure. We are very proud of the work our team has done to repeatedly report zero.

Colleen Clark and Dr. Langrock joined the QIC Committee this quarter and shared all of the changes that are being brought forth, which are impacting and changing how we deliver care.

The QIC will be using the six sigma lean process to identify three areas of focus next year which have been identified by the leadership team. Linda will bring forward this information to share the progress made in the categories identified.

Medical Staff Report

Dr. Nicholas Perera presented the following Initial Appointments:

Victoria Camba, DO, Emergency Medicine	Provisional Active
Matthew Stein, MD, Radiology	Provisional Active
Danielle Nelle, ARNP, Hospitalist	Provisional Active
Catherine Borja, MD, Obstetrics/Gynecology, Navy	Provisional Active
Jonathan Seavey, MD, Orthopedics, Navy	Provisional Active

Stephen Wagoner, MD, Obstetrics/Gynecology, Navy

Provisional Active

Alison Katus, ARNP, Family Practice

Provisional Active

Bethany McKinney, ARNP, Family Practice

Provisional Active

Commissioner Cammermeyer made a motion, seconded by Commissioner

Anderson to approve the Initial Appointments as presented. Motion carried.

Dr. Nicholas Perera presented the following Advancements:

Michelle Pham, MD, Hospitalist

Provisional Active to
Active

Garland McQuinn, MD, Radiology,

Provisional Active to
Active Telemedicine

Andrew Gutman, MD, Radiology,

Provisional Active to
Active Telemedicine

Julie Lee, MD, Radiology,

Provisional Active to
Active Telemedicine

Lawrence Lee, MD, Radiology,

Provisional Active to
Active Telemedicine

Grant Cochran, MD, Orthopedics, Navy

Provisional Active to
Active

Brian Sheufelt, CRNA, Anesthesia

Provisional Active to
Active Courtesy

Andrew Olson, MD, Radiology

Provisional Active to

Active Telemedicine

Zina Hajduczuk, MD, Hospitalist

Provisional Active to

Active

Commissioner Blankenship made a motion, seconded by Commissioner Cammermeyer to approve the Advancements as presented. Motion carried.

Dr. Nicholas Perera presented the following Reappointments:

James Bell, MD, Radiology

Active Telemedicine

Christopher Zaleski, MD, Radiology

Active

Commissioner Cammermeyer made a motion, seconded by Commissioner Anderson to approve the Reappointments as presented. Motion carried.

Dr. Perera presents the updated Nurse Practitioner privileges for approval. Commissioner Cammermeyer would like some clarification on this role; the approval will be brought back with updates next month.

Dr. Perera presents the updated and edited Medical Staff policies for final approval.

Commissioner Cammermeyer made a motion, seconded by Commissioner Anderson to approve updated and edited Medical Staff policies as presented. Motion carried.

Staff and Status Reports from Administration

Geri Forbes, CEO reports with the following:

Geri starts by recognizing staff and achievements, starting with Patricia Duff, praising her for the most recent edition of the Pulse magazine. This product has grown under Patricia leadership and we are very proud of the product she produces. Geri also introduces Chris Gleason to the board, Chris has recently accepted a new role as Compliance Officer.

Last week we had a successful Pandemic Flu drill with more than 500 WhidbeyHealth employees participating. Already this year the CDC is reporting large numbers of patients admitted with diagnosed flu. Schools are reporting 20% absentee rates, and hospitals are reporting 10% sick call from staff. We would like to thank Colleen Klamm, and Liz Tullis for their work on this event.

Employee Council sponsored the annual school supply drive collecting 43 backpacks plus 100 hand-knitted hats for students. Each year the council organizes this event and then distributes the supplies equally to South Whidbey, Coupeville and Oak Harbor Elementary schools.

Health Education Center and Pharmacy are now open. The pharmacy will officially go live on October 15th for in-patient services, which will have a positive impact on our financials.

Peri-Op construction continues, the MEP rough and drywall are complete. Last week we, concrete floor grinding and leveling compound were also complete in the new space. We look forward to opening this area in November.

WhidbeyHealth invites the public to an open house on Saturday November 10th from 9-11am. Tours of our new wing will be available, and a ribbon cutting ceremony for the Robert and June Sebo Health Education Center are on the agenda.

The WhidbeyHealth Foundation helped support the 3rd annual Bennett Boyles Memorial Gold Tournament. The tournament raised \$7,000 for WhidbeyHealth Cancer care and showcasing 85 golfers supporting the event.

Finance:

Ron Telles, CFO, presenting financials for August 2018:

1. Clinic visits are up this month surpassing previous years.
2. Women's care plateaued this month, while Ortho was up this month.
3. ER visits were up this month and higher than last year. While surgeries are up from last month we are still running low in comparison to previous years.
4. MRI scan volumes are up this month, second highest for the year.
5. Admits are down from last month, and lower than past years.
6. Patient days are lowest for the year and lower than previous years
7. Operation revenue and expense detail trend for the year reviewed
8. Total compensation is down from last month
9. Days cash on hand, patient revenue, and cash collections reviewed.
10. FTE per pay period and OT for staff reviewed with the Board.

Board Items:

Cindy Paget presents the board with our plan to exit our current health care plan with PEBB, and the new role out of insurance for staff beginning in January 2019.

Cindy Paget asks for approval to exit the PEBB plan, and granting President Ron Wallin permission to execute the letter terminating our current agreement.

Cammermeyer made a motion, seconded by Commissioner Anderson to approve exit of the current PEBB plan and President Wallin to act on behalf of the Board as presented. Motion carried.

President Wallin notes that the Board will not proceed into Executive Session today.

Agenda Items For Next Board Meeting

President Wallin noted for the next Board meeting:

Next Board meeting will be held Monday, November 8th at 7:00 am.

Adjournment

There being no further business, Commissioner Wallin called for a motion to adjourn, seconded by Commissioner Anderson to adjourn the meeting at 8:55 am. Motion carried.

President of the Commission

Secretary of the Commission

Commissioner

Commissioner

Commissioner