

December 14th, 2023

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 12:01 pm by Board President, Commissioner Golder. Present were Commissioner, Ron Wallin; Commissioner, James Golder; Commissioner, Greg Richardson; Commissioner, Eric Anderson; Commissioners elect, Marion Jouas and Kate Rose; Chief Financial Officer, Paul Rogers; Chief Executive Officer, Nathan Staggs; Executive Director of Quality, Shanna Harney-Bates; Chief of Staff, Dr. David Lemme; Administrative Chief of Staff, John Gleason. Dominic Symes and Patrick Banks from HealthTech are also in attendance. Heather Dickinson from the Medical Staff office is also in attendance as a notary to approve the commissioner oaths of office.

Commissioner Golder announces a last-minute change to the agenda due to a time sensitive issue. Following the consent agenda and call to order, the board will move to Executive Session.

Consent Agenda

Commissioner Richardson motions to approve the consent agenda. Commissioner Wallin seconds the motion. Motion is approved.

Call to Order/Points of Order

Swearing in of commissioners Greg Richardson, Marion Jouas, and Kate Rose.

Commissioner Jouas' term will start immediately. Commissioner Rose's term will start on January 1st. Commissioner Richardson's term will continue. Commissioner Golder reads the oath allowed and the three commissioners repeat after him.

Medical Staff Report

Chief of Credentials, Dr. David Lemme

Initial Appointments:

- Ian C Doten, MD Sound Physicians Emergency Medicine, Courtesy
- Hans-Martin Korb, D.O., Sound Physicians Hospitalist, Courtesy

- Landi M. Tillis DNP, Sound Physicians Emergency Medicine, Provisional Active
- Joseph Ungar MD, Skagit Radiology Diagnostic Imagin, Courtesy

Commissioner Richardson motions to approve the initial appointments. Commissioners Wallin seconds. Motion is approved.

Advancements:

- Kristina K. Johnstone FNP, Primary Care - Freland, Active
- Nona L. Hanson MD, Walk-in Clinic - Goldie, Active
- Teresa A. Murphy MD, Primary Care - Freeland, Active

Commissioner Richardson motions to approve the Advancements. Commissioners Wallin seconds. Motion is approved.

Reappointments:

- Heather L. Bivens FNP, Walk-in Clinic - Goldie, Active
- David R Lemme, D.O., Primary Care, Active (Membership Only)
- David S. McKinney MD, Primary Care - Cabot, Active
- Shannon D. Tumblin ANP, Would Care, Active

Commissioner Richardson motions to approve the reappointments. Commissioners Wallin seconds. Motion is approved.

Special Privilege Request:

- Krista Burckhardt NP - Request to add colposcopy

Commissioner Richardson motions to approve the Special Privilege Request.

Commissioners Wallin seconds. Motion is approved.

Dr. Lemme reviews changes made to the bylaws that the Medical Executive Committee has approved. The change allows physicians who are not employed by the hospital to be able to be on the medical staff and participate in leadership committees.

Commissioner Richardson motions to approve the Medical Staff bylaws. Commissioner Anderson seconds the motion. Motion is approved.

The second change to the bylaws that is proposed is a requirement to have policies reviewed by the board of commissioners. This proposal would remove the language that would require board approval of policies. The Medical Executive Committee would approve the policies going forward.

Commissioner Richardson motions to approve the policy change. Commissioner Wallin seconds the motion. Motion is approved.

Call to Order/Points of Order

Resolution #464 - Changing the date of a regular board meeting. This resolution would cancel the scheduled December 21 board meeting.

Commissioner Wallin motions to approve Resolution #464. Commissioner Richardson seconds the motion. Motion is approved.

Resolution #465 - Bank Signing Authority for Director of Finance Carl Bredthauer. This resolution would add Carl Bredthauer to the list of designated WhidbeyHealth signees with Island Bank.

Commissioner Richardson motions to approve Resolution #465. Commissioner Wallin seconds the motion. Motion is approved.

Executive Session

The board will move to Executive Session to discuss legal matters as well as hospital properties. The duration of the executive session will be 20 minutes. The board will return from the executive session at 12:35 pm.

The board moves to Executive Session at 12:13 pm. After a duration of 21 minutes, the board comes out of Executive Session at 12:34 pm. The board returns to regular session at 12:37 pm. No votes were made and no action was taken.

Public Comments

No public comments were made.

2022 Financial Audit Presentation

Kevin Smith, Eide Bailly

Kevin gives an overview of the scope of the audit as well as the results of the audit.

Eide Bailly issued an unmodified or clean opinion. Kevin reviews the statement of net position, current ratio, days cash on hand, days in accounts receivable, statement of revenues, expenses, and change in net position, operating margin, total margin, return on equity, and salaries as a percentage of total operating expense.

HealthTech Update

Dominic Symes, HealthTech

No HealthTech update is given.

Foundation Update

Samar Army, Executive Director of WhidbeyHealth Foundation

The Foundation is at 69% raised in a month and a half, allowing the foundation to secure ten items. The Foundation has allocated \$1.2 million, 71 grants, 4 scholarships, and 45 patient vouchers to the hospital this year.

Quality and Compliance Report

Director of Quality and Transformation, Shanna Harney-Bates

Shanna reviews quality reports for December 2023. Two new members of the Medical Executive Committee will start in January 2024. The new chief of staff will be Robert

Administration Report

Chief Executive Officer, Nathan Staggs

The website should be live by the end of the year. The marketing department has spent months revamping the website. New brochures for cardiac rehab, and new materials for the new Coupeville primary care.

General Board Items

Commissioners will have access to view the checks sent out in the week prior to the board meetings. The books will be available in Paul's office. Greg will be looking to complete the strategic planning with the management council in January.

Commissioner's Comments

Commissioner Anderson gives regards for his final meeting as a commissioner.

Commissioner Jouas gives thoughts on her role as a commissioner and goals for the future. Commissioner Wallin would like to have workshops in the new year to outline goals for the new year. There will be a briefing after our adjournment. Dominic will discuss HealthTech education with the board at a future meeting in January.

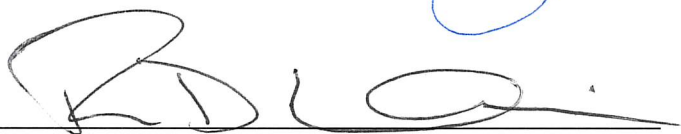
The next board meeting will be December 21st at 12:00 pm.

Adjournment


Commissioner Golder adjourns the board meeting at 1:36 pm. Minutes taken by John Gleason.



President of the Commission



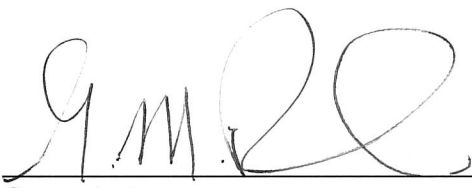
Secretary of the Commission



Commissioner



Commissioner



Commissioner