

January 18th, 2024

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 12:00 pm by Board President, Commissioner Golder. Present were Commissioner, Ron Wallin; Commissioner, James Golder; Commissioner, Greg Richardson; Commissioner, Kate Rose; Commissioner, Marion Jouas; Chief Financial Officer, Paul Rogers; Chief Executive Officer, Nathan Staggs; Chief of Staff, Dr. David Lemme; Administrative Chief of Staff, John Gleason. Dominic Symes from HealthTech was also in attendance.

Consent Agenda

Commissioner Richardson motions to approve the consent agenda. Commissioner Wallin seconds the motion. Motion is approved.

Call to Order/Points of Order

There are no points of order at this time.

Public Comments

No public comments were made.

HealthTech Update

Dominic Symes, HealthTech

Patrick and Joy have been on-site this week. New interim Revenue Cycle Director Alden Joe has started and is doing well. The HealthTech 2024 conference has finalized the speakers. Registration link will be set up in the coming weeks. HealthTech is still beta-testing financial software. A demo of the software can be arranged through Dominic. There are multiple webinars that are scheduled over the coming months focusing on swing beds.

Quality and Compliance Report

Chief Executive Officer, Nathan Staggs

All policies for the hospital have been updated as of the end of the year, 2023.

Infection prevention rates are still doing very well. WhidbeyHealth had fewer workplace violence events in 2023 than in 2022. HCAHPS scores show that WhidbeyHealth is at or exceeding the nation averages.

Financial Report

Chief Financial Officer, Paul Rogers

WhidbeyHealth ended the 2023 fiscal year with a loss of about \$796k. Patient volumes have been up. Due to price increases over the last few years, we are showing a loss of over \$2 million. By excluding 2021 claims data from the three-year pools, it increases the contractual. The contractual percentage increased by almost 4%, which accounts for around \$2 million. This is a one-time, non-cash related expense. Going forward we will likely no longer use a three-year model to record financial data. Patient days were higher than the prior year.

Medical Staff Report

Chief of Credentials, Dr. David Lemme

The credentials committee has provided a Hospice Medical Director Physician Designee privilege request form to the board for approval.

Commissioner Wallin motions to approve the Privilege Request Form. Commissioners Richardson seconds. Motion is approved.

Initial Appointments:

- Ian Robert Herr, M.D., Walk-In Clinic - Coupeville, Provisional Active
- Miranda Montellano C.N.M., Anacortes Midwifery Care, Provisional Active
- Martha Kim, FNP, Walk-In Clinic - Coupeville, Provisional Active

Commissioner Wallin motions to approve the initial appointments. Commissioners Richardson seconds. Motion is approved.

Advancements:

- Brian Minow M.D. Wound Care Clinic, Active Staff
- Paul Craig M.D., Radiology, Active Staff
- Lisa Koch M.D., Pathology, Courtesy Staff

Commissioner Wallin motions to approve the initial appointments. Commissioners Richardson seconds. Motion is approved.

Reappointments:

- Regina Currier D.P.M., Podiatry, Active Staff
- Peter Jiang M.D., Cardiology (The Everett Clinic), Courtesy
- Larry “David” Carnes PA-C, Walk-In Clinic - Goldie, Active Staff
- Robert Johnson M.D., Ophthalmology, Active Staff

Commissioner Richardson motions to approve the reappointments. Commissioners Wallin seconds. Motion is approved.

IT and Facilities Report

Chief Executive Officer, Nathan Staggs

Meditech Expanse is still ongoing.

The Women’s Clinic opening in the new building was successful. The primary care clinic has also opened up in the former women’s clinic building. The CT machine is still being fixed and is being worked on. As of January 15th, we are able to lock down the hospital to keep areas secure. We are still working with Siemens to replace the machinery and table that was not delivered with the X-ray machine.

Operations and Outpatient Services Report

Chief Executive Officer, Nathan Staggs

Continual recruiting efforts including 3 interviews this week and 4 next week. Two new providers will start in February and another in March. A general surgeon will start part time in February in hopes of starting full time in the summer.

Whidbeyhealth is working with Cardinal to enhance the 340B program. Rehab volumes are up 50% over last year.

Nursing Report

Chief Executive Officer, Nathan Staggs

The Department of Health has been on-site last week and into this week.

Human Resources Report

Chief Executive Officer, Nathan Staggs

RN turnover was lower than the national average. In 2023 WhidbeyHealth welcomed back 26 former employees. Registered nurses make up the largest amount of new hires by position. 95% of employee evaluations have been completed as of the end of December.

Administration Report

Chief Executive Officer, Nathan Staggs

No updates at this time.

General Board Items

Commissioner Wallin requests an update on the EMS levy and resolution.

Commissioner Wallin would like the board to represent a designated backup to attend in the event that Commissioner Wallin is not able to attend. Commissioner Wallin motions to appoint Commissioner Kate Rose as a backup for the Whidbey Island Board of Health. Commissioner Richardson seconded the motion. Motion is approved.

Executive Session

No Executive Session was taken at this board meeting.

New Election of Commission Officers

The board is required to have new elections after every election of new commissioners to fill the roles of president and secretary.

Commissioner Richardson nominates James Golder for President of the board.

Commissioner Wallin seconds the nomination. Motion is approved.

Commissioner Golder nominates Ron Wallin as Secretary of the board. Commissioner Richardson seconds the motion. Motion is approved.

Commissioner's Comments

Commissioner Richardson gives an update on the strategic planning sessions. The first session got pushed back due to the DOH being on-site.

Commissioner Wallin reiterates that all commissioners weigh in equally on things that go on in the hospital.

Commissioner Jouas would like to have the board clarify the roles of the board president and secretary. This is something that HealthTech can coordinate with new commissioners. Commissioner Jouas will be attending the WSHA advocacy days later in January in Olympia.

Commissioner Rose expresses excitement about the opportunity to be on the board.

Commissioner Richardson believes it would be helpful for the board to appoint a parliamentarian for the board to monitor and regulate the board to ensure that the board follows parliamentary procedure. Commissioner Golder appoints Commissioner Marion Jouas as the Board Parliamentarian. Commissioner Jouas accepts the role for 1 year, at which point the role will open up for a designation again.

The next board meeting will be February 15th at 12:00 pm.

Adjournment


Commissioner Golder adjourns the board meeting at 12:58 pm. Minutes taken by John Gleason.



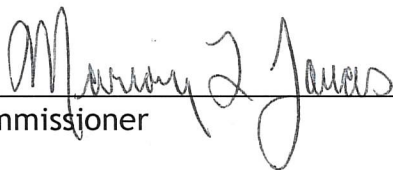
President of the Commission




Secretary of the Commission



Commissioner



Commissioner



Commissioner