

February 15<sup>th</sup>, 2024

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 12:01 pm by Board President, Commissioner Golder. Present were Commissioner, Ron Wallin; Commissioner, James Golder; Commissioner, Greg Richardson; Commissioner, Kate Rose; Commissioner, Marion Jouas; Chief Financial Officer, Paul Rogers; Chief Executive Officer, Nathan Staggs; Executive Director of Quality and Transformation, Shanna Harney-Bates; Executive Director of Ancillary Services, Tim Waldner; Chief of Staff, Dr. David Lemme; Administrative Chief of Staff, John Gleason. Dominic Symes and Patrick Banks from HealthTech were also in attendance.

**Consent Agenda**

Commissioner Wallin motions to approve the consent agenda. Commissioner Richardson seconds the motion. Motion is approved.

**Call to Order/Points of Order**

There are no points of order at this time.

**Public Comments**

Judy Hucka, League of Women Voters - She wishes to introduce herself to the board. Her organization intends to keep the public informed. She frequently attends board meetings on zoom and is now attending in person.

**Medical Staff Report**

Chief of Credentials, Dr. David Lemme

Dr. Lemme presents a privilege request form for Hospice Medical Director Physician Designee. There can only be one hospice medical director assigned at any time. Dr. Saunders retirement necessitated the need for this new form.

Commissioner Rose motions to approve the privilege request form. Commissioner Jouas seconds the motion.

### INITIAL APPOINTMENTS

- Marie Blaize, MD - Sound Physicians Tele-Hospitalist, TeleMedicine
- Sean Dwijendra, MD - Skagit Radiology Diagnostic Imaging, , Active Staff
- Melissa Gowans, MD - PAWI, Pediatrics, Active Staff
- Bonnie Tulk, DO -General Surgery, Per Diem Provider, Active Staff
- Seth Kingree, MD - Sound Physicians, Locum Hospitalist, Courtesy
- Jun Beom Kwon, MD - Sound Physicians, Locum Hospitalist, Courtesy
- Meghana Kinariwala, MD - Providence Tele-Stroke, TeleMedicine (CBP)
- Amin Rabiei, MD - Providence Tele-Stroke, TeleMedicine (CBP)

Commissioner Wallin motions to approve the Initial Appointments. Commissioner Richardson seconds the motion. Motion is approved.

### ADVANCEMENTS

- Dina J. Levin, MD - OB/GYN, Active Staff
- Caraleigh Buxie, MD - General Surgery Locum, Courtesy
- Spencer Schulte, MD - Orthopaedic Surgery Locum, Courtesy

Commissioner Richardson motions to approve the Initial Appointments. Commissioner Wallin seconds the motion. Motion is approved.

### REAPPOINTMENTS

- Dan Fisher, MD - Internal Medicine, Membership without privileges
- Peter Sutcliffe, MD - The Everett Clinic, Cardiology, Courtesy
- Jeffrey Choffel, RA - Skagit Radiology, Diagnostic Imaging, Active Staff
- Erica McDonald, CRNA, MSNA - Anesthesiology, Active Staff
- Sujata Agnani, MD - The Everett Clinic, Cardiology, Courtesy
- Maria Recio Restrepo, MD - Providence Tele-Stroke, TeleMedicine

Commissioner Wallin motions to approve the Initial Appointments. Commissioner Richardson seconds the motion. Motion is approved.

### **HealthTech Update**

Dominic Symes, HealthTech

HealthTech is focused on the revenue cycle along with Paul and Nathan. The data warehouse project is still in the works. Hospitals like WhidbeyHealth who already employ HealthTech's services will not incur any additional costs.

### **Quality and Compliance Report**

Executive Director of Quality and Transformations, Shanna Harney-Bates

Shanne presents the Quality report for the month of January 2024. For January, the HCAHPS scores met or exceeded the national average. The emergency department also received high HCAHPS scores.

### **Financial Report**

Chief Financial Officer, Paul Rogers

Reporting a total net surplus of \$61k+. Total days cash on hand is 14.9. We are showing good year-over-year growth, as operating revenues exceeded the budget by \$366k. Net days in accounts receivable is 57.9 days. We saw an increase in accounts receivable. Nathan, Patrick, and Paul have worked on a market improvement plan that is expected to bring in \$3 million in expense reductions over the remainder of 2024.

### **IT and Facilities Report**

Executive Director of Ancillary Services, Tim Waldner

Meditech Expanse is the focus of the IT department. Diagnostic Imaging - the new CT is in and is up and running. We are working with Siemens to get a new X-ray. This is expected to occur in May 2024.

### **Operations and Outpatient Services Report**

Chief Executive Officer, Nathan Staggs

Recruitment is still ongoing in an attempt to shorten patient wait times to see primary care providers. We have new providers starting at Cabot and at the Oak Harbor walk-in clinic. We are hoping to expand the walk-in clinic hours to 6 days a week by April. Two orthopedic providers are expected to join later this year. New OB/GYN physician starting in April. A new Behavioral Health nurse practitioner will start in the fall.

### **Nursing Report**

Chief Executive Officer, Nathan Staggs

No updates at this time.

### **Human Resources Report**

Chief Executive Officer, Nathan Staggs

No updates at this time.

### **Administration Report**

Chief Executive Officer, Nathan Staggs

We are focusing on processes and working on improvements.

### **General Board Items**

Commissioner Jouas legislative update - WSHA is looking at expanding the scope of EMTs to be able to work in Emergency rooms.

Commissioner Richardson has been working with the Executive Leadership Team to work on Strategic Planning. We have developed a draft mission statement and a draft vision statement.

Samar and the Foundation are working on restructuring the department and rebuilding the team. The foundation has hired a development specialist. Two more employees will start in the coming weeks.

Approval of the Procurement Policy has been tabled for this meeting and will be revisited at a future date.

### **Executive Session**

The board will move to Executive Session to discuss purchase of real estate as well as personnel discussions. The board will be in Executive Session for 1 hour and 15 minutes and will return to the regular session at 2:05 pm. The board moved to Executive Session at 12:50 pm. The board returned to regular session at 2:05 pm. The board was in Executive Session for 1 hour and 15 minutes. No decisions were made, and no votes were taken.

### **Commissioner's Comments**

Commissioner Richardson recognizes Paul for digging into the finance issues.

Commissioner Wallin recognizes the work of the administrative staff.

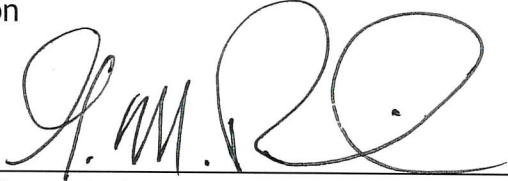
Commissioner Rose is impressed by the patient satisfaction scores. Commissioner Jouas is seeing positive progress on social media. Next month we will be reviewing the bylaws and the code of ethics.

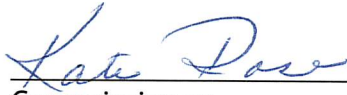
### **Adjournment**


Commissioner Golder adjourns the board meeting at 2:10 pm. Minutes taken by John Gleason.

  
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President of the Commission

  
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Secretary of the Commission

  
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