

March 21st, 2024

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 12:01 pm by Board President, Commissioner Golder. Present were Commissioner, Ron Wallin; Commissioner, James Golder; Commissioner, Greg Richardson; Commissioner, Kate Rose; Commissioner, Marion Jouas; Chief Financial Officer, Paul Rogers; Chief Executive Officer, Nathan Staggs; Executive Director of Quality and Transformation, Shanna Harney-Bates; Executive Director of Ancillary Services, Tim Waldner; Chief of Staff, Dr. David Lemme; Administrative Chief of Staff, John Gleason. Dominic Symes and Patrick Banks from HealthTech were also in attendance.

Consent Agenda

Commissioner Wallin motions to approve the consent agenda. Commissioner Richardson seconds the motion. Motion is approved.

Call to Order/Points of Order

Chris Tumblin Director of Emergency Medical Services resolution questions and answers - EMS Director Chris Tumblin educates the board on details of the resolutions that are being brought to the board. The rate right now is \$0.50 per thousand, and the resolution looks to continue that rate. The board can go into the community and present information to the public, but they may not solicit votes for or against the proposed levy. Commissioner Jouas asked Chris to provide talking points to the board that they can use when they meet with community members.

Resolution #467 - EMS Ballot Registration 2024. Commissioner Wallin motions to approve Resolution #467. Commissioner Richardson seconds the motion. Resolution #467 is approved.

Resolution #468 - EMS Ballot Registration Fall 2024. Commissioner Wallin motions to approve Resolution #468. Commissioner Richardson seconds the motion. Resolution #468 is approved.

Approval of Meditech Expanse software update for Family Birthplace - As the hospital has been implementing the Meditech Expanse process, it was discovered that the Family Birthplace was not included in the Meditech Expanse contract. Through discussions with Meditech, they are able to include Family Birthplace at an additional cost of about \$240,000. Commissioner Wallin motions to approve the Meditech Expanse software update for the Family Birthplace. Commissioner Rose seconds the motion. The software update for Meditech Expanse is approved.

Approval and Purchase of new Telemetry system - Our current telemetry system has reached the end of life. We have received three quotes, and the executive team chose the lesser of three which is just over \$1 million. Payments would start in September. Nathan has asked the Foundation to make this system the goal of the upcoming fundraising gala. Commissioner Richardson motions to approve the lease of the new Telemetry System. Commissioner Wallin seconds the motion. Lease of the new Telemetry System is approved.

When the EMS resolutions are submitted, “for” and “against” committee names need to be included. Names for the committees need to be submitted by May 3rd.

Statements need to be completed by May 15th. Commissioner Golder requests that Commissioner Wallin spearhead the required committee assignments. Commissioner Wallin accepts the role.

Public Comments

No public comments were made.

Medical Staff Report

Chief of Credentials, Dr. David Lemme

Dr. Lemme presents the credentials report to the board.

INITIAL APPOINTMENTS

- Michael Kelly MD, Pathology, Provisional Active
- Ashley Lee MD, Tele-Radiology, Provisional TeleMedicine
- Kourtnee Lindgren MD, OB/GYN, Provisional Active
- Samantha Steele PA-C, WIC, Goldie, Provisional Active
- Cathleen Handke PMHNP, Tele-Psych, Provisional TeleMedicine

Commissioner Wallin motions to approve the Initial Appointments. Commissioner

Richardson seconds the motion. Motion is approved.

ADVANCEMENTS

- Omar Naji MD, Hospitalist, Courtesy

Commissioner Wallin motions to approve the Initial Appointments. Commissioner

Richardson seconds the motion. Motion is approved.

Privilege Request Forms

Certified Registered Nurse Anesthesiologist - The request form has been updated to make it more current with practice guidelines and to add catheter options.

Commissioner Rose motions to approve the Initial Appointments. Commissioner Jouas seconds the motion. Motion is approved.

Modified Limited Surgery Clinical Privileges - The focuses on surgeons who are more administratively oriented to allow them to continue a limited clinically active role.

Request form for Physician's Assistant Hopsitalist - We have not had this position available before now. We will have Physician's Assistants doing inpatient care. This form would allow them to have this privilege delineated.

Commissioner Rose motions to approve the Certified Registered Nurse Anesthesiologist request. Commissioner Jouas seconds the motion. Motion is approved.

Commissioner Rose motions to approve the Modified limited Surgery Clinical Privileges. request. Commissioner Jouas seconds the motion. Motion is approved.

Commissioner Rose motions to approve the Physician's Assistant Certified Hospitalist request. Commissioner Jouas seconds the motion. Motion is approved.

HealthTech Update

Dominic Symes, HealthTech

The EDW program has been coming along well. A demo will be available to CFOs on April 12th. There is also a focus on cybersecurity as there have been cyber attacks at other hospitals and contracted companies recently. Healthtech will be doing a second session with CFOs as well as with IT directors within the hospitals. Cyber security is currently a focus of the Meditech Expanse project.

Foundation Report

Commissioner Marion Jouas

The Foundation has been in a rebuilding phase over the past few months. There are multiple new staff members that are being brought on board and trained.

Accountable Care Organization (ACO) Update

Chief Operations Officer, Dr. Garth Miller

Dr. Miller provides board education regarding ACO. ACO is a part of the Affordable Care Act. The report includes trust fund balances over time and projected depletion. ACOs will be mandatory by 2030. WhidbeyHealth is partnered with an ACO called PSW. Patients are notified when they are enrolled in our ACO.

Quality and Compliance Report

Executive Director of Quality and Transformations, Shanna Harney-Bates

Shanna Harney-Bates updates the board on highlights from the past month. The recent Department of Health survey was successful. We are in the process of preparing for DNV surveys in June. WhidbeyHealth is now a training site for multiple education courses. Patient Experience trending scores remain high across the board.

Financial Report

Chief Financial Officer, Paul Rogers

Reporting a total net deficit of revenue over expenses of \$171,141. We have budgeted ongoing losses over the next several months due to the cost of migrating to Meditech Expanse. Total days cash on hand is at 5.1. The balance sheet shows a decrease in current assets. We dropped from \$5.3 million to 1.7 million, largely due to funding three payrolls this month. Tax levy money is expected to be received in May.

IT and Facilities Report

Executive Director of Ancillary Services, Tim Waldner

Projects are navigating through the Project Steering Committee. Meditech Expanse project is ongoing, with a lot of planning developed around teaching proper processes.

We are still expecting to receive the Diagnostic Imaging X-Ray by the end of May. We are looking at purchasing a new building to house the Palliative Care program. We are also trying to re-open the pool in the Rehab department, as well as opening up a rehab area at the Goldie location in May.

Operations and Outpatient Services Report

Chief Operations Officer, Dr. Garth Miller

Recruitment - We now have 46 full or part-time providers, although we still have 60-90 day wait times, so we continue to recruit. A new Primary Care provider James Jacowski will start in April. PA Samantha Steele will start next month. Dr. Herr will start in April in the Coupeville office. We hope to expand back to 7 days at the Walk-in clinics to meet the community demand. Dr. Tulk is a per diem general surgeon who we are hoping to bring on full-time this summer. The Behavioral Health has two prescribers now.

The pharmacy survey went very well with only minor findings. We are working on a service line to have our retail pharmacy support our Oncology department. We have a signed agreement with our first Oncology provider who will start in May.

Nursing Report

Chief Executive Officer, Nathan Staggs

No updates at this time.

Human Resources Report

Chief Executive Officer, Nathan Staggs

No updates at this time.

Administration Report

Chief Executive Officer, Nathan Staggs

We are close to completing the Strategic Plan. Once it is complete it will be brought to the board for review and approval.

General Board Items

It is time for the board to review its bylaws and code of ethics. Commissioner Golder has established a governance committee that consists of Commissioner Golder and

Commissioner Wallin. Any suggestions for changes to the bylaws and/or code of ethics should be turned into the governance committee where they will be reviewed by our attorney and the committee.

Executive Session

The board will move to Executive Session to discuss purchase of real estate as well as personnel discussions. The board will be in Executive Session for 30 minutes. The board moves to Executive Session at 1:37 pm. The board enters Executive Session at 1:41 pm. The board exits the Executive Session at 2:04 pm. The board returns to Regular Session at 2:10 pm. The board was in Executive Session for 23 minutes. No decisions were made, and no votes were taken.

Vote on Real Estate Purchase

The hospital is looking to get approval from the board for the purchase of a building at 101 NE Birch Street. The purpose of this building will be to house the Hospice and Palliative Care departments, as well as other services if necessary. The Foundation will be providing a large bulk of the \$725,000 purchase price. This building will provide office space as well as meeting areas for families and group sessions. The Foundation will provide \$700,000 towards the purchase of that building.

Commissioner Wallin motions to approve the purchase of the discussed building. Commissioner Richardson seconds the motion. The building purchase is approved.

Commissioner's Comments

Commissioner Jouas informs the board that the legislative session has finished and they passed money for labor and delivery services as well as EMT medical assistant authorization.

Adjournment

Commissioner Golder adjourns the board meeting at 2:14 pm. Minutes taken by John Gleason.



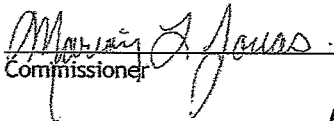
President of the Commission



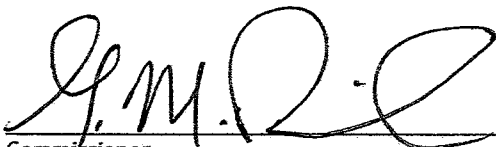
Secretary of the Commission



Commissioner



Commissioner



Commissioner