

July 18<sup>th</sup>, 2024

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 11:00 am by Board President, Commissioner Golder. Present were Commissioner, Ron Wallin; Commissioner, James Golder; Commissioner, Greg Richardson; Commissioner, Kate Rose; Chief Financial Officer, Paul Rogers; Chief Executive Officer, Nathan Staggs; Executive Director of Quality and Transformation, Shanna Harney-Bates; Medical Chief of Staff, Dr. David Lemme; Administrative Chief of Staff, John Gleason. Dominic Symes from HealthTech was also in attendance. Commissioner Marious Jouas is in attendance remotely.

### **Consent Agenda**

Commissioner Rose notes a change to the June minutes - the minutes list Patrick Banks as having been in attendance representing HealthTech at the June meeting. In fact, it was Dominic Symes who was in attendance and presented for HealthTech. Pending this change to the board minutes, commissioner Rose motions to approve the consent agenda. Commissioner Richardson seconds the motion. Motion is approved.

### **Call to Order/Points of Order**

No points of order were made.

### **Public Comments**

No public comments were made.

### **Medical Staff Report**

Chief of Credentials, Dr. David Lemme

Dr. Lemme presents the credentials report to the board.

### **INITIAL APPOINTMENTS**

- Cotton, Lauren J., DNP, PMHNP, Clinical Outpatient Psych Services, Provisional Active
- Jamal, Rida, MD, Sound Physicians Hospitalist, Provisional Active
- Ramasahayam, Susheel R., MD, Sound Physicians locum Hospitalist, Prov. Courtesy

- Reem, Jennifer M., D.O., Orthopedics, Provisional Active
- Romba, Meghan C., MD, Tele-Stroke, Tele-Medicine
- Ruzmetova, Nargiz, MD, Sound Physicians locum Hospitalist, Provisional Courtesy
- Scott, Matthew G., MD, Sound Physicians locum Hospitalist, Provisional Courtesy

Commissioner Wallin motions to approve the Initial Appointments. Commissioner Richardson seconds the motion. Motion is approved.

#### **ADVANCEMENTS**

- Rogers, Jason E., MD, Real Radiology, Tele-Radiology, Tele-Medicine

Commissioner Wallin motions to approve the Advancements. Commissioner Richardson seconds the motion. Motion is approved.

#### **REAPPOINTMENTS**

- Akopov, Sergey E., MD, Tele-Stroke, Credentialed by Proxy, Tele-Medicine
- Chang, Eugene, MD, Cardiology, Everett Clinic, Courtesy
- Corson, Marshall A., MD, Cardiology, Active
- Demmler, Richard W., MD, Primary Care Coupeville, Active
- Gladstone, Danielle E., MD, Pediatric Associates of Whidbey Island, Active
- Nikomborirak, Jakdej, M.D., Pulmonary/Sleep Medicine, Active
- Williams, Justin A., MD, OB/GYN, Active
- Burnett, Renee ANP, Primary Care Cabot, Active

Commissioner Wallin motions to approve the Reappointments. Commissioner Richardson seconds the motion. Motion is approved.

**2024 Medical Staff Committee Assignments** - There was one change to the Medical Staff Committee Assignments, as they appointed a new Director of Respiratory Care.

Commissioner Richardson motions to approve the 2024 Medical Staff Committee Assignments. Commissioner Rose seconds the motion. Motion is approved.

**Medical Staff Policy #5 - Consultation Policy**

**Medical Staff Policy #19 - Peer Review**

**Medical Staff Policy #22 - Private File**

**Medical Staff Policy #32 - Focused Assignment**

**Medical Staff Policy #33 - Anesthesia Services** - Each of these five policies has been reviewed by the board of commissioners in past meetings. However, upon further review it was determined that MEC is in need of formal approval of each of these policies from the board. There have been no changes to these policies.

Commissioner Richardson motions to approve Medical Staff Policies #5, #19, #22, #32, and #33. Commissioner Rose seconds the motion. Motion is approved.

**Gowans Pediatric Re-Entry Plan for Proctoring** - We have initiated proctoring plans for new providers who have been out of training for some time or are in need of training. No approval from the board is required.

### **HealthTech Update**

Dominic Symes, HealthTech

HealthTech had two educational webinars coming up in July and August. If the board has any topics that would be beneficial as a webinar subject, please let Dominic know and he can pass along that information. HealthTech has been approached by an investment firm and partners to get involved in a hospital in Texas that is being built from the ground up.

Cybersecurity and phishing attempts are still very active among hospitals and the healthcare industry. It is important that we stay vigilant in our protection against these attacks.

### **Quality and Compliance Report**

Executive Director of Quality and Transformations, Shanna Harney-Bates

Shanna Harney-Bates updates the board on highlights from the past month. We had a successful DNV survey that was conducted June 25 and 26, 2024. Action plans have been submitted and we are awaiting approval on those.

### **Financial Report**

Chief Financial Officer, Paul Rogers

June had a net surplus of \$928k, however this was largely due to a lump sum received from the Foundation for the purchase of the new Hospice building which accounted for around \$750k. Our cost report reflects a liability of about \$227k dating back several years. We have brought \$500k of that liability into June's earnings. Revenue fell short of budget by \$472k. Days cash-on-hand is 27.5 days and is expected to drop to 16 days by the end of the year, largely due to substantial bond payments.

### **IT and Facilities Report**

Chief Executive Officer, Nathan Staggs

There have been multiple system updates and security updates. We have seen a slight increase in phishing email and are doing a lot of staff education around that.

Meditech Expanse is still planned to go live on October 1<sup>st</sup>.

### **Operations and Outpatient Services Report**

Chief Executive Officer, Nathan Staggs

We have 8 new providers starting in the next two months.

### **Nursing Report**

Chief Executive Officer, Nathan Staggs

Nursing and clinics are doing well. We are looking at options to add space for the clinics.

### **Human Resources Report**

Chief Executive Officer, Nathan Staggs

Nathan presents the Human Resources Turnover Report for the second quarter of 2024. 32 terminations were voluntary, 6 were involuntary. The number of terminations by quarter has remained steady at 38 for the year. Registered nurses made up the largest number of new hires. Turnover by quarter is around 5%, lower than in most prior years.

### **Administration Report**

Chief Executive Officer, Nathan Staggs

Dr. Jerry Sanders, who has been practicing on Whidbey Island since 1985, will be retiring this month. There is an open house at Oak Harbor Yacht Club on July 27<sup>th</sup> to celebrate his service to the community.

### **General Board Items**

There are no general board items at this time.

### **Executive Session**

The board will move to Executive Session to discuss personnel at 12:07 pm. The board will be in Executive Session for 30 minutes and will return at 12:35 pm. The board enters Executive Session at 12:10 pm. The board returns from Executive Session at 12:35 pm. The board was in Executive Session for a duration of 25 minutes.

Due to the extent of the discussion, the board will need to re-enter Executive Session for an additional 15 minutes and will return at 12:50 pm. The board enters Executive Session at 12:36 pm. Executive Session concludes at 12:48 pm. The board returns from Executive Session at 12:50 pm. The board was in Executive Session for a duration of 12 minutes. No action was taken, and no decisions were made.

### **Commissioner's Comments**

Commissioner Jouas had a very productive discussion at the Freeland community church. Shanna and Curtis also attended and answered many community questions.

Commissioner Wallin encourages everyone to get out and vote as the EMS levy is on the ballot.

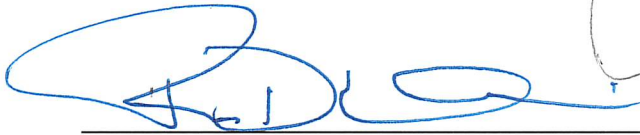
Commissioner Richardson expresses appreciation for the executive team for keeping the board informed on issues.

**Adjournment**

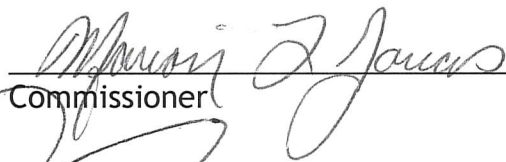
Commissioner Golder adjourns the board meeting at 12:52 pm. Minutes taken by John Gleason.



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President of the Commission



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Secretary of the Commission



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Commissioner



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