

December 20<sup>th</sup>, 2024

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 1:01 pm by Board President, Commissioner Golder. Present were Commissioner, James Golder; Commissioner, Ron Wallin; Commissioner, Marion Jouas; Chief Financial Officer, Paul Rogers; Chief Executive Officer, Nathan Staggs; Executive Director of Quality and Transformation, Shanna Harney-Bates; Medical Chief of Staff, Dr. David Lemme; Chief of Staff Elect, Dr. Robert Rookstool; Administrative Chief of Staff, John Gleason. Dominic Symes and Patrick Banks from HealthTech were also in attendance. Commissioner Greg Richardson is in attendance remotely.

### **Consent Agenda**

Commissioner Wallin motions to approve the consent agenda, which consists of the November 21, 2024 board meeting minutes. Commissioner Jouas seconds the motion.

The Consent Agenda is approved.

### **Call to Order/Points of Order**

There are no points of order at this time.

### **Public Comments**

No public comments were made.

### **Medical Staff Report**

Chief of Credentials, Dr. David Lemme

Dr. Lemme presents the credentials report to the board.

### **INITIAL APPOINTMENTS**

- Martin A. Collier, MD, Orthopedic Surgery, Provisional Courtesy
- Malitha S. Hettiarachchi, MD, Tele-Hospitalist, Provisional Tele-Medicine
- Nils W. Naviaux, MD, Emergency Medicine, Provisional Active
- Dillenia C. Rosica, MD, Tele-Radiology, Provisional Tele-Medicine
- Jonathan Volland, DDS, Oral Surgery, Provisional Courtesy

Commissioner Wallin motions to approve the Initial Appointments. Commissioner Jouas seconds the motion. Motion is approved.

### **ADVANCEMENTS**

- Marie A. Blaize, MD, Tele-Hospitalist, Tele-Medicine
- Robert D. Herr, MD, Walk in Clinic - Coupeville, Active
- Miranda T. Montellano, DNP, CNM, ARNP, OB/GYN, Courtesy

Commissioner Jouas motions approve the advancements. Commissioner Wallin seconds the motion. Motion is approved.

### **REAPPOINTMENTS**

- Robert S. Swan, NP, Walk in Clinic - Clinton, Active
- Amy A. Walchenbach, ARNP, MSN, BSN, Primary Care - Cabot, Active
- Kristine L. Young, PA-C, Primary Care - Cabot, Active
- Caitlin E. Brazle, PA-C, Primary Care - Cabot, Active
- Larry M. Cai, MD, Radiology, Active
- Maria Victoria S. Cayabyab, DO, OB/GYN, Active
- Nancy L. Clark, PA-C, Walk in Clinic - Clinton, Active
- Sandra L. Gailey, MD, Emergency Medicine, Active
- Brenden L. Hansen, MD, Emergency Medicine, Active
- Dina J. Levin, MD, OB/GYN, Active
- Micaela T. Theisen, DNP, FNP, Emergency Medicine, Courtesy

Commissioner Wallin motions to approve the Reappointments. Commissioner Jouas seconds the motion. Motion is approved.

This will be Dr. Lemme's last month as the chief of staff. Starting at the next board meeting, Dr. Robert Rookstool will take over as the chief of staff.

### **HealthTech Update**

Dominic Symes, HealthTech

Over 250 hospitals have been attacked by ransomware. Government officials are focused on passing laws to address this issue. HealthTech is focused on improving the revenue cycle.

Elrene has been brought in to help, and Patrick is focusing additional time on the WhidbeyHealth revenue cycle. Elrene has been on-site for about 4 weeks and will continue to be available in the coming months.

### **Quality and Compliance Report**

Executive Director of Quality and Transformations, Shanna Harney-Bates

Shanna Harney-Bates updates the board on highlights from the past month.

WhidbeyHealth is hosting two situational awareness training sessions in January 2025.

We are still in the optimization phase of our Meditech Expanse integration. Interviews for the CNA program will conclude in January, when 6 students will be chosen.

HCAHPS survey results are now in Qualtrics.

### **Financial Report**

Chief Financial Officer, Paul Rogers

We are reporting a net loss for November of \$143k. Operating revenues were ahead of the budget by \$564k. We have been running much higher volumes in comparison to the budget. ER visits were under budget for the first time this year. The clinics continue to do well, exceeding the budget by 4%. Days cash-on-hand is at 20 days, although this figure does not reflect \$4.1 million in bond payments that account for about 12 days cash-on-hand. We are hoping to reach around 35 days of cash-on-hand once our outstanding revenues are collected in the coming months.

The purchase of property and equipment brought our cash position down, as did the payment of long-term debt. Our KPI comparisons look mostly favorable. Board bylaws require the establishment of a sinking fund. A sinking fund is established to take care of our bond payments through the establishment of a separate fund solely dedicated to those payments.

### **IT and Facilities Report**

Chief Executive Officer, Nathan Staggs

We are still working through Expanse, and there are notable frustrations from providers.

The lobby flooring project is almost complete. We will be taking the CT room down for 2 dates 12/30 and 12/31.

### **Operations and Outpatient Services Report**

Chief Executive Officer, Nathan Staggs

The clinics are still growing. The pool will open up for Aqua therapy in January. We have expanded our pharmacy hours and included delivery to the south end.

### **Nursing Report**

Chief Executive Officer, Nathan Staggs

No nursing updates at this time.

### **Human Resources Report**

Chief Executive Officer, Nathan Staggs

No major updates at this time.

### **Administration Report**

Chief Executive Officer, Nathan Staggs

There was a meeting to finalize our nursing committee documentation to submit to the state for approval.

### **General Board Items**

Facilitation of a board retreat - this has been cancelled or postponed so we will not be moving forward with this item.

## Executive Session

No Executive Session was taken.

## Commissioner's Comments

Commissioner Jouas - A thank you to Dr. Lemme for your service as the Chief of Staff. In 2024 we have expanded providers, expanded the clinic in Coupeville and expanded Behavioral Health services. We also did a lot of infrastructure improvements. We also developed a vigorous strategic plan.

Commissioner Wallin - For any letters from board members written to the paper, we have an agreement that the board would align on those messages before they are submitted. We are continuing to look at the board bylaws. John has compiled all of the changes that have been suggested, and in the coming months we will submit to our attorney as well as the Washington State Hospital Association. We may have a longer board session in the coming months to focus on updating the bylaws.

President Golder - Starting in 2025 we will be making changes to our committee assignments. If anybody has any committees that they would like to be on, please let president Golder know so that we can work to make those changes.

## Adjournment

Commissioner Golder adjourns the board meeting at 1:38 pm. Minutes taken by John Gleason.

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President of the Commission

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Secretary of the Commission

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Commissioner

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