

October 23, 2025

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 11:00 am by Board President, Commissioner Golder. Present were Commissioner, James Golder; Commissioner, Marion Jouas; Commissioner, Jamie Canby; Chief of Staff, Dr. Robert Rookstool; Chief Executive Officer, Nathan Staggs; Chief Financial Officer, Paul Rogers; Chief Operations Officer and Chief Medical Officer, Dr. Garth Miller; Executive Director of Quality and Transformation, Shanna Harney-Bates; Executive Director of Ancillary Services, Tim Waldner; Executive Director of Human Resources, LaJolla Peters; Executive Director of Marketing and Community Relations, Brandy Butler; Executive Director of Practice Management, Kali Maltese; Executive Director of Nursing, Curtis Shumate; Administrative Chief of Staff, John Gleason. Commissioner Greg Richardson was in attendance virtually.

Consent Agenda

Approval of the September 25, 2025 Board Meeting Minutes - Commissioner Canby motions to approve the September 25, 2025 Board Meeting minutes. Commissioner Jouas seconds the motion. The September 25, 2025 Board Meeting minutes are approved.

Call to Order/Points of Order

No points of order at this time.

Medical Staff Report

Chief of Staff, Dr. Robert Rookstool

Dr. Rookstool presents the credentials report to the board.

INITIAL APPOINTMENTS

- Taekwondo Byrd MD, TeleHospitalist, Provisional TeleMedicine
- Germaine Johnson MD, Skagit Radiology Remote, Provisional Courtesy
- Carol Koiro PA-C, Orthopedic Surgery, Provisional Active
- Trevor Lewis MD, Real Radiology TeleRadiology, Provisional TeleMedicine
- Nishath Naseem MD, TeleStroke, Provisional TeleMedicine

Commissioner Canby motions to approve the Initial Appointments. Commissioner Jouas seconds the motion. Motion is approved.

ADVANCEMENTS

- Thomas Aquisto MD, Skagit Radiology Remote, Courtesy
- Kevin Foley MD, Orthopedic Surgery - US Navy, Courtesy

Commissioner Canby motions to approve the Advancements. Commissioner Jouas seconds the motion. Motion is approved.

REAPPOINTMENTS

- Michelle Aube CRNA, Anesthesia, Active
- Heather Bivens ENP, Walk-in Clinic - Goldie, Active
- Heather Fortney MD, Skagit Radiology, Remote, Courtesy
- Nona Hanson MD, Walk-in Clinic - Goldie, Courtesy
- K. Katarina Johnstone FNP, Primary Care Freeland, Active
- Chase Simpson CRNA, Anesthesia, Active

Commissioner Jouas motions to approve the Reappointments. Commissioner Canby seconds the motion. Motion is approved.

ADVANCEMENT FROM PROVISIONAL & ADDITIONAL PRIVILEGE REQUEST

- Lena Bransom FNP, Hematology / Oncology, Active
 - o Additional privileges - Primary Care - Cabot*

**Primary Care proctoring to be established*

Commissioner Canby motions to approve the Advancements. Commissioner Jouas seconds the motion. Advancements are approved.

Island Senior Resources Update

Nic Wildeman, Executive Director; Emelia Harris, Community Engagement Manager; Island Senior Services.

Nic Wildeman gives the board an overview of the services that Island Senior Resources provides, including disability resources, medical transportation, senior nutrition, and Medicare counseling. Island Senior Resources has been in operation for 52 years and

serves 194k people yearly with operating costs of \$3.6 million. ISR has good partnerships with several organizations on the island and would like to further their relationship with WhidbeyHealth and would like to improve their relationship with the hospital.

HealthTech Report

Dominic Symes, HealthTech

Dominic is working on a rural hospital transformation plan. The deadline for the application is November 5th. The application turned out to be more complex than originally anticipated. HealthTech is having a CEO meeting in Phoenix on November 10th. Carolyn met with Curtis and Shanna in previous weeks. HealthTech has staff changes - VP Scott Manis has left the company, and Patrick Banks is leaving at the end of October. HealthTech is currently recruiting for those positions.

Quality and Compliance Report

Executive Director of Quality and Transformation, Shanna Harney-Bates

Representative Rich Larsen met with members of the Executive Leadership Team to discuss impacts of HR-1. The annual vaccine clinic for hospital employees was a success. Crisis Prevention Institute instructor training has been approved and will start in December. The second CNA program has been completed with all 7 students successfully completing their testing.

Financial Report

Chief Financial Officer, Paul Rogers

WhidbeyHealth is reporting a net surplus of \$178,246 for the month of September. Net patient revenue exceeded budget by almost \$12.5 million. A large part of this was due to the receipt of \$928k in Medicare receipts for underpaid 2025 claims. Total operating expenses exceeded budget by \$2.4 million. Days cash-on-hand is at 23 days. This is largely due to the receipt of the Employee Retention Credit payment of \$11.7 million. Net days in accounts receivable is at 59 days.

IT and Facilities Report

Executive Director of Ancillary Services, Tim Waldner

A lot of work is going into optimizing Expanse. We are acquiring buildings, including the Eye Clinic, so work is being done getting those set up with the IT infrastructure needed. The OR work is now complete. There is still work being done above the OR area. The ER project is around 95% completed. Patient Financial Services will be moving into the building across the street from the hospital. The fire alarm system in the old building is being updated, and work on the freight elevator will begin in December.

Operations and Outpatient Services Report

Chief Operating Officer, Chief Medical Officers, Dr. Garth Miller

Pharmacy services have grown rapidly over the last year. We have seen a tripling of our outpatient pharmacy. The specialty pharmacy has gone live, which will allow us to provide expensive specialty drugs to our patients that need them. We will save several hundred thousand dollars through our ACO. We are bringing in a podiatrist and we are working on bringing in a pain management specialist.

Nursing Report

Executive Director of Nursing, Curtis Shumate

We continue to grow volumes and have been transitioning some travelers to full time employees in the Emergency Room and Family Birthing Center. The nursing leadership has been working on the staffing plan that is due November 31st. Forms have been changing, and leadership is working to stay on top of those changes.

Administrator Report

Chief Executive Officer, Nathan Staggs

Nathan discusses issues he has faced in his time as CEO and addresses public concern about the hospital finances. This includes a focus on days cash-on-hand, a figure that is a 'moving target' that will fluctuate. Our revenues have been growing faster than

our expenses. The commissioners express a desire to see more reports like the one presented, perhaps on a bi-annual or quarterly basis.

General Board Items

Board Approval of Infection Preventionist Margie Campbell, RN, MSN -

Commissioner Canby motions to approve Margie Campbell to the role of Infection Preventionist. Commissioner Jouas seconds the motion. Motion is approved.

Board Approval of the 2026 Budget Approval Meeting - The board needs to meet to review the 2026 budget no later than November 15th. The board decision is to meet on Thursday, December 13, at 11:00 am in the HEC AB Conference Room.

Commissioner Comments

Commissioner Jouas inquires about the possibility of holding a board work session on November 13th in addition to the budget review meeting. This work session would be for the purpose of discussing the board bylaws as well as the board job descriptions and commissioner onboarding.

Commissioner Canby discusses the work of supporting the hospital in the community.

Adjournment

Commissioner Golder adjourns the meeting at 12:45 pm. Minutes taken by John Gleason.




President of the Commission, James Golder



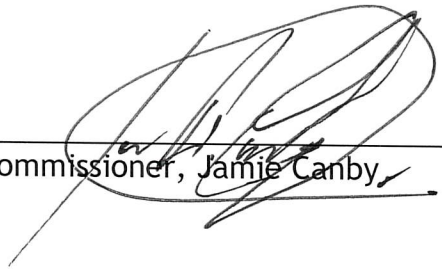
Secretary of the Commission, Ron Wallin



Commissioner, Greg Richardson



Commissioner, Marion Jouas



Commissioner, Jamie Canby