

February 27, 2025

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 11:02 am by Board President, Commissioner Golder. Present were Commissioner, James Golder; Commissioner, Marion Jouas; Commissioner, Greg Richardson; Commissioner, Kate Rose; Chief Financial Officer, Paul Rogers; Chief Executive Officer, Nathan Staggs; Executive Director of Quality and Transformation, Shanna Harney-Bates; Medical Chief of Staff, Dr. Robert Rookstool; Marketing Manager, Conor O'Brien. Patrick Banks from HealthTech was also in attendance.

Consent Agenda

Commissioner Richardson motions to approve the consent agenda, which consists of the January 23, 2025, board meeting minutes. Commissioner Jouas seconds the motion. The Consent Agenda is approved.

Call to Order/Points of Order

Resolution #478 - Coast Bank Bond Resolution. This resolution is to ask for approval for a \$10 million limited tax revenue bond line of credit for the hospital. The interest rate on the loan is 5.1%. It is a bond that will renew annually if approved. There is a one-time fee of \$50k involved in the processing of this loan.

Commissioner Richardson motions to approve Resolution #478. Commissioner Rose seconds the motion. Motion is approved.

Resolution #479 - Coastal Community Bank Authorization. This resolution would authorize the hospital to enter into a banking partnership with Coastal Community Bank and end its banking partnership with Heritage Bank.

Commissioner Richardson motions to approve Resolution #479. Commissioner Rose seconds the motion. Motion is approved.

Public Comments

No public comments were made.

Medical Staff Report

Chief of Credentials, Dr. Robert Rookstool

Dr. Rookstool presents the credentials report to the board.

INITIAL APPOINTMENTS

- Robert R. Brown, MD, Diagnostic Imaging, Skagit Remote Provider, Courtesy
- Daniel V. Harper, MD, Diagnostic Imaging, Skagit Remote Provider, Courtesy
- Hesham R. Omar, MD, Tele Hospitalist, Provisional Tele Medicine

Commissioner Jouas motions to approve the Initial Appointments. Commissioner Richardson seconds the motion. Motion is approved.

ADVANCEMENTS

- Christopher R. Ball PA-C, Walk-in Clinic - Goldie, Active Staff

Commissioner Richardson motions to approve the Reappointments. Commissioner Jouas seconds the motion. Motion is approved.

REAPPOINTMENTS

- Kelley L. Cline MD, Diagnostic Imaging, Skagit Radiology, Active
- Andrew P. Robbins MD, Diagnostic Imaging, Skagit Radiology, Active
- Aaron T. Yu MD, Diagnostic Imaging, Skagit Radiology, Active
- Leah N. Kiviat MD, Diagnostic Imaging, Skagit Remote Provider, Courtesy
- David "Chase" Rogers MD, Diagnostic Imaging, Skagit Remote Provider, Courtesy

Commissioner Richardson motions to approve the Reappointments. Commissioner Jouas seconds the motion. Motion is approved.

Privilege Request Form - Oral and Maxillofacial Surgery Physician. The core set of privileges is extensive.

Commissioner Rose motions to approve the Reappointments. Commissioner Jouas seconds the motion. Motion is approved.

HealthTech Update

Patrick Banks, HealthTech

HealthTech is continuing to work with Nathan and Paul on the revenue cycle, focusing on staffing needs. HealthTech and our finance team are working on collections on patient accounts and accounts receivable and evaluating metrics vs. prior years. HealthTech is helping WhidbeyHealth leadership in the recruitment of a full-time Revenue Cycle Director. Patrick also spoke to the work of using AI and other tools to help counter insurance denials for services.

Commissioner Golder asks HealthTech to provide detailed expenses for HealthTech services related to work with WhidbeyHealth. This information is to be submitted to the board by the March board meeting.

Quality and Compliance Report

Executive Director of Quality and Transformations, Shanna Harney-Bates

Shanna Harney-Bates updates the board on highlights from the past month. The CNA students are nearly halfway through their courses. WhidbeyHealth received the 2024 Top Performer Award from the Washington State Hospital Association. The HCAHP survey results all exceeded the national averages.

Financial Report

Chief Financial Officer, Paul Rogers

Finance is reporting a net loss of \$166k. Total operating revenue exceeded the budget by \$1.2 million. The average days in Accounts Receivable was 66.8 days. Days cash on hand is at 2.4 days. The income statement shows operating revenues and expenses both up by about \$1.2 million. The cashflow forecast shows an expected 23 days of

cash on hand by July 2025. The commissioners discuss the repercussions of federal and state laws in regard to Medicare, Medicaid, and charity care.

IT and Facilities Report

Chief Executive Officer, Nathan Staggs

IT is still working on optimizing Expanse. We have had elevator issues that the facilities team is working on.

Operations and Outpatient Services Report

Chief Executive Officer, Nathan Staggs

We are still recruiting. We will be losing 3 providers in May. We are working on coverage in the meantime. We have worked to make sure that we are not overstaffed.

Nursing Report

Chief Executive Officer, Nathan Staggs

No updates at this time.

Administration Report

Chief Executive Officer, Nathan Staggs

We received the cash from the sale of the Bayview property this week. Our new call center will go live next Wednesday at the Cabot location, and will expand to other clinics and departments depending on need and staffing availability.

Human Resources Report

Chief Executive Officer, Nathan Staggs

HR is working on policy updates to reflect all areas and to make them more universal with rules and regulations.

General Board Items

Commissioner Richardson gives updates on the progress on the strategic plan.

Meditech Expanse has put everybody behind by a significant time, but good work has been done. More updates will be given at the April board meeting.

Discussion on who should be the chair of the Finance Committee. The current chair is Kate Rose. Commissioner Richardson gives his recommendation that the CEO should be the chair of the Finance Committee. Commissioner Rose expresses her feelings on the matter. Dr. Rookstool expressed that he does not see the need for the CEO to be the chair and feels that the interactions in the meeting work well in it's current iteration.

Commissioner Richardson motions to make the CEO the chair of the Finance Committee. The motion is voted on by the commissioners. The commissioners vote two in favor and two against. The motions fails for a lack of a majority.

Executive Session

No Executive Session was taken.

Commissioner's Comments

Commissioner Jouas - We should start evaluating the board bylaws in April when we have board members available. This will be helpful for new board members that could be joining this year. The community should contact their congressmen and senators to let them know to protect rural healthcare.

Commissioner Golder - Commissioner Golder has scheduled a meeting with Nathan next week to discuss the CEO assessments that have been submitted.

Board of Commissioners Self-assessment

Dr. Rookstool announces the formation of a scholarship process supported by the medical staff.

Adjournment

Commissioner Golder adjourns the board meeting at 12:19 pm. Minutes taken by John Gleason.




President of the Commission, James Golder



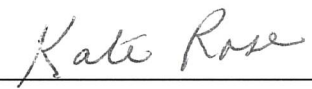
Secretary of the Commission, Ron Wallin



Commissioner, Greg Richardson



Commissioner, Marion Jouas



Commissioner, Kate Rose