

Board of Commissioners Special Session Meeting Minutes
 Thursday, March 19, 2026
 3:00 pm

Agenda	Discussion	Action Items
<p>Call to Order</p>	<p>Call to Order The meeting of the board of commissioners meeting of WhidbeyHealth Medical Center was called to order at 3:00 pm by board president Marion Jouas.</p> <p>Commissioners present: Marion Jouas, RN Mark Borden, MD Kirk Gasper, MD Katherine Nelson</p> <p>Present: CFO, Paul Rogers Executive Director of Ancillary Services, Tim Walder Admin Chief of Staff, John Gleason</p>	
<p>Public Comments</p>	<p>Public Comments</p> <ul style="list-style-type: none"> No public comments were made. 	

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<p>General Board Items</p>	<p>Capital Expenditure Requests</p> <ul style="list-style-type: none"> The items brought before the board have been approved by the finance committee and have been accounted for financially by Paul and the finance team. <p>C-Arm - \$545,000</p> <ul style="list-style-type: none"> This replaces existing equipment that is past its end of life. This includes software upgrades that allow expanded use. The C-Arm takes images and will be primarily used in the Operating Room. This product will be leased over 7 years. Votes in favor - Commissioners Jouas, Gasper, and Nelson. Votes against - Commissioner Borden. <p>Recliners - \$164,494</p> <ul style="list-style-type: none"> Replacing old recliners that in currently in patient rooms in the Emergency Room and Medical Surgery and are at end of life. This will be funded by a one-time payment. Recliners are created using sanitary material that allows them to be cleaned frequently. Commissioner Borden researched the Striker recliners by comparing them to La-z-Boy recliners 	<p>Motion to Approve C-Arm: Comm. Gasper</p> <p>Seconded: Comm. Nelson</p> <p>Motion is approved by a 3-1 vote.</p> <p>Motion to Approve Recliners: Comm. Borden</p> <p>Seconded: Comm. Gasper</p> <p>Motion is approved</p>

	<p>and found the Striker recliners to be more functional in a hospital setting.</p> <ul style="list-style-type: none"> • A question is raised about trade-in value, and Paul expresses uncertainty at the possible value. • Commissioner Borden motions to approve the purchase provided that the hospital attempt to place the existing recliners in locations beneficial to the community. <p>Patient Beds - \$433,687</p> <ul style="list-style-type: none"> • The proposal is for 20 patient beds. • These beds are replacing existing beds that are broken, unrepairable, and have little trade-in value. • These beds would go in the Intensive Care Unit, Medical/Surgery department, PACU, and the Emergency Room. • These beds will be leased over the span of 7 years. • It is more financially advantageous as this time to lease this item as opposed to purchasing them outright. • We are working to get on a rotation where we purchase a limited number of beds each year. <p>Ophthalmic Surgical Microscopes - \$100,948</p> <ul style="list-style-type: none"> • This would be paid for with working capital. • This item would replace an existing surgical microscope which is beyond its end of life and parts have become unavailable. • We do cataract surgeries weekly and they are fairly profitable. <p>Fire Alarm Replacement - \$321,000</p> <ul style="list-style-type: none"> • The fire alarm system reached end of life in 2024. • Tim had to buy parts on eBay to get parts for it. • Half of the devices failed at the last DOH survey. • We put the devices out to bid and we had to choose Convergent, the only company available who can do the work in Washington state. • Some items were delivered to the site, some never made it here. • The estimate of \$321,000 is on the high end of the expected costs, hopefully it will come in at a lower cost. • This will be a 2-3 month project that would be completed by this summer. • The system includes heat sensors, smoke sensors, pull stations, sprinklers, and notices to the fire department. <p>Disposal of Hospital Property - Ambulances</p> <ul style="list-style-type: none"> • EMS director Chris Tumblin speaks to the board about ambulance disposal. • The plan is to have the decals removed from the vehicles and have them taken to a junk yard. • The wrecking yard will take the vehicles for free and part out whatever they can get rid of and then crush the rest. 	<p>Motion to Approve Patient Beds: Comm. Nelson</p> <p>Seconded: Comm. Borden</p> <p>Motion is approved</p> <p>Motion to Approve Ophthalmic Surgical Microscopes: Comm. Borden</p> <p>Seconded: Comm. Gasper</p> <p>Motion is approved</p> <p>Motion to Approve Fire Alarm System: Comm. Gasper</p> <p>Seconded: Comm. Nelson</p> <p>Motion is approved</p> <p>Motion to Approve ambulance disposal: Comm. Borden</p> <p>Seconded: Comm. Gasper</p> <p>Motion is approved</p>
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	<ul style="list-style-type: none"> • Each vehicle has close to 250k miles on it. • In the future we would like to re-chassis the vehicles, but currently we have two different types, and we would ideally like all vehicles to have identical layouts. • We generally take any usable items off of the disposed ambulance to put into the new ambulances. • One vehicle lost an engine, the other has significant front-end damage. 	
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Agenda	Discussion	Action Items
Candidate Interviews	Candidate Applicants <ul style="list-style-type: none"> • Marcy Shimada • Blaine Bartlett • Roxanne Shephard • Kristina Hines • Jack Schwab 	

Agenda	Discussion	Action Items
Executive Session	Executive Session The board will move to Executive Session for a total length of 15 minutes to discuss the qualifications for candidates for a public office per RCW 42.30.110(h). The board will return to open session at 3:50 pm. Commissioner Jouas calls the meeting back to order at 3:50 pm. No decisions were made and no votes were taken.	Time out of regular session: 3:37 pm Time into Executive Session: 3:37 pm Time out of Executive Session: 3:50 pm Return to Open Board Meeting: 3:50 pm

Agenda	Discussion	Action Items
Commissioner Candidate Nomination	Discussion <ul style="list-style-type: none"> • Each commissioner will put forth their top two candidates to advance. • Commissioner Nelson selects Marcy Shimada and Roxanne Shepherd. • Commissioner Gasper selects Marcy Shimada and Roxanne Shepherd. • Commissioner Jouas selects Jack Schwab and Marcy Shimada. • Commissioner Borden selects Jack Schwab and Marcy Shimada • With candidates Marcy Shimada, Roxanne Shepher, and Jack Schwab receiving the most selections, the board now needs to select the final candidate to fill the 4th candidate selection position. 	Motion to advance top 4 candidates to interview: Comm. Borden Seconded: Comm. Nelson Motion is approved

	<ul style="list-style-type: none"> The board interviewed Kristina Hines in the prior round of candidate interviews. <p>Final Selection for Board Interviews</p> <ul style="list-style-type: none"> The four candidates selected to be interviewed in an open board meeting on Tuesday, March 24th will be Marcy Shimacla, Blaine Bartlett, Roxanne Shepherd, and Jack Schwab. 	
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Adjournment	<ul style="list-style-type: none"> The next board meeting will be Tuesday, March 24 at 1:00 pm. The next regular board meeting will take place on Thursday, March 26 at 6:00 pm. The board meeting is adjourned at 3:50 pm Minutes taken by John Gleason 	Motion to adjourn: Comm. Gasper Seconded: Comm. Borden Motion is approved



 President of the Commission, Marion Jouas, RN



 Commissioner, Kirk Gasper, MD



 Commissioner, Mark Borden, MD



 Commissioner, Katherine Nelson