

Board of Commissioners Meeting Minutes  
 Thursday, April 23, 2026  
 11:00 am

Agenda	Discussion	Action Items
<p><b>Call to Order</b></p>	<p><b>Call to Order</b>            The meeting of the board of commissioners meeting of WhidbeyHealth Medical Center was called to order at 11:00 am by board president Marion Jouas.</p> <p><b>Commissioners present:</b>            Marion Jouas, RN            Mark Borden, MD            Kirk Gasper, MD            Katherine Nelson            Marcy Shimada</p> <p><b>Present:</b>            Chief of Staff, Robert Rookstool, MD            Chief Financial Officer, Paul Rogers            COO, CMO, Garth Miller, MD            Executive Director of Quality, Shanna Harney-Bates            Executive Director of Ancillary Services, Tim Waldner            Director of Finance, Carl Bredthauer            Controller, Dana Hunt            Admin Chief of Staff, John Gleason</p> <p>11 people attended online, and 5 attended in person.</p>	
<p><b>Consent Agenda</b></p>	<p><b>Consent Agenda</b></p> <ul style="list-style-type: none"> <li>• Approval of the March 19, 2026 Board Meeting minutes</li> <li>• Approval of the March 24, 2026 Board Meeting minutes</li> <li>• Approval of the March 26, 2026 Board Meeting minutes</li> <li>• Approval of the March 30, 2026 Board Meeting minutes</li> </ul>	<p>Motion to approve March 19 minutes:            Comm. Gasper            Seconded: Comm. Borden            Motion is approved</p> <p>Motion to approve March 24 minutes:            Comm. Borden            Seconded: Comm. Nelson            Motion is approved</p> <p>Motion to approve March 26 minutes:            Comm. Gasper            Seconded: Comm. Nelson            Motion is approved</p> <p>Motion to approve March 30 minutes:            Comm. Shimada            Seconded: Comm. Borden            Motion is approved</p>

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Public comments	<b>Public Comments</b> No public comments were made.	

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<b>Medical Staff Report</b>	<b>Medical Staff Report</b> <ul style="list-style-type: none"> <li>• Chief of Staff/Credentials Report</li> </ul> <p>Initial Appointments:            Dina Mason DO, Sound Physicians Emergency Medicine, Provisional Courtesy            James J. Wyman MD, Orthopedic Surgery, Provisional Active            Trenton L. Overall DO, Providence Neurology, CBP Provisional Tele-Medicine</p> <p>Advancements:            Brandon C. McKinney DO, Orthopedic Surgery - <i>extended Provisional Courtesy*</i>            Randi M. Murphy FNP, Primary Care - Cabot, Active            Tamara S. Snyder ARNP, Walk in Clinic - Coupeville, Active            Mihai F. Iancu MD, Skagit Radiology -Remote, Courtesy            Justin E. Costello DO, Real Radiology - Tele-Radiology, CBP Tele-Medicine            Eugene P. Chung MD, Real Radiology - Tele-Radiology, CBP Tele-Medicine            Nidal I Dabbasi MD, Real Radiology - Tele-Radiology, CBP Tele-Medicine            Juan A. Lopez MD, Real Radiology - Tele-Radiology, CBP Tele-Medicine            Poyan Rafiei MD, Real Radiology - Tele-Radiology, CBP Tele-Medicine            Stanley R. Smith MD, Real Radiology - Tele-Radiology, CBP Tele-Medicine            *for the purposes of proctoring</p> <p>Reappointments:            Campbell F. Bryson MD, Urology, Active            Casey R. Medina MD, Skagit Radiology - Radiology, Active</p> <ul style="list-style-type: none"> <li>• Article 10 - Committees - WhidbeyHealth did not have a Chief Medical Officer (CMO) until last year. This committee change adds that position to numerous Medical Staff committees.</li> <li>• Nurse Practitioner Cardiology Privileges - With incoming cardiologists, the Medical Staff made changes to the Cardiology requirements. Because of these changes, they also updated requirements for the Nurse Practitioner for Cardiology. This is a new set of credentials for Nurse Practitioner.</li> </ul>	<p>Motion to approve Initial Appointments:            Comm. Gasper            Seconded: Comm. Borden            Motion is approved</p> <p>Motion to approve Advancements:            Comm. Shimada            Seconded: Comm. Borden            Motion is approved</p> <p>Motion to approve Reappointments:            Comm. Shimada            Seconded: Comm. Borden            Motion is approved</p> <p>Motion to approve Article 10: Comm. Shimada            Seconded: Comm. Nelson            Motion is approved</p> <p>Motion to approve Nurse Practitioner Privileges: Comm. Gasper            Seconded: Comm. Shimada</p>

	<ul style="list-style-type: none"> <li>• Privilege Request Form - Modified Limited Surgery - These privileges apply to physicians who are no longer actively practicing. The Medical Executive Committee has chosen to archive these privileges.</li> </ul>	<p>Motion to approve Surgery Request Form: Comm. Shimada          Seconded: Comm. Borden          Motion is approved</p>
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DNV Education	<p><b>DNV Education</b></p> <ul style="list-style-type: none"> <li>• DNV meets requirements for participation in Medicare and Medicaid programs.</li> <li>• DNV is recognized and approved by Centers for Medicare and Medicaid Services (CMS).</li> <li>• Surveys are performed annually and surveys are collaborative.</li> <li>• DNV also features ISO 9001 Integration.</li> </ul>	

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Status Reports	<p><b>Quality and Compliance - Shanna Harney-Bates</b></p> <ul style="list-style-type: none"> <li>• We are on our third CNA program with 6 students.</li> <li>• Multiple crisis training classes are ongoing.</li> <li>• 2 patient aggression events for the month of March, both verbal.</li> <li>• Student practicums increasing with 8 students with Dr. Rangel, WSU and UW medical students.</li> <li>• Quality continues to work with medical staff for provider scorecards.</li> </ul> <p><b>Finance - Paul Rogers</b></p> <ul style="list-style-type: none"> <li>• We are reporting a \$1.7 million loss in the month of March.</li> <li>• Revenue is down. Bad debt and charity care write-offs account for a large amount of lost revenue.</li> <li>• WhidbeyHealth writes off 100% of patient care if the patient's income is 100-200% of the federal poverty level.</li> <li>• Salary, benefits, and labor were unusually high in March.</li> <li>• WhidbeyHealth get reimbursed in the cost report on 70% of the Medicare bad debt.</li> <li>• Any accounts that age beyond 120 days WhidbeyHealth reserves those at 100%.</li> <li>• Outpatient visits increased significantly in March.</li> <li>• Days cash-on-hand is currently at 7.9 days.</li> <li>• Net days in Accounts Receivable is at 62.8 days.</li> <li>• We are seeing an upswing in cashflow. Collections exceeded \$3 million last week.</li> </ul> <p><b>IT &amp; Facilities - Tim Waldner</b></p> <ul style="list-style-type: none"> <li>• IT is getting prepared for the change in phone systems.</li> </ul>	

	<ul style="list-style-type: none"> <li>• The Facilities department is preparing to build out the Endo room in June. Offices and spaces like the mail room are being relocated. This project is expected to take 5-6 months to complete.</li> <li>• Working on upgrading the nurse call system. The Emergency Room, Diagnostic Imaging, Laboratory, and Oncology will all be getting the upgraded nurse call system.</li> <li>• The fire alarm system in the old building is getting replaced.</li> </ul> <p><b>Operations and Outpatient Services - Dr. Garth Miller</b></p> <ul style="list-style-type: none"> <li>• We are a part of an accountable care organization. Among the 7 other hospitals in the organization, we are the lowest cost member. This reduces patient costs, but it also impacts our revenue.</li> <li>• We are doing a better job of reducing the length of stay.</li> <li>• We are bringing in a second orthopedic surgeon in June who will be able to cover ortho surgeries when our primary physician is unavailable.</li> <li>• We have a new cardiologist starting next week. He will be able to perform a lot of procedures that we are not currently able to do.</li> <li>• We have a pain management physician starting in August.</li> <li>• We have hired several primary care providers who will help reduce wait times for patients looking for care.</li> <li>• We are working to expand our walk-in clinic hours and hope to expand to 7 days a week in July.</li> </ul>	
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Agenda	Discussion	Action Items
<b>Executive Session</b>	<p><b>Executive Session</b></p> <p>The board will move to Executive Session for a total length of 20 minutes to discuss litigation and legal risks expected to result in adverse legal or financial consequences per RCW 42.30.110 (i).</p> <p>All decisions will be made in open session.</p> <p>The board will go into Executive Session for a total of 20 minutes and will return at 12:28 pm.</p>	<p>Time out of regular session: 12:08 pm</p> <p>Time into Executive Session: 12:11 pm</p> <p>Time out of Executive Session: 12:25 pm</p> <p>Time into regular session: 12:28 pm</p>

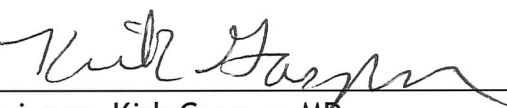
Agenda	Discussion	Action Items
<b>General Board Items</b>	<p><b>Island County Board of Health Letter</b></p> <ul style="list-style-type: none"> <li>• The Island County Board of Health requires a letter for the two commissioners from the WhidbeyHealth board who will also participate on their board</li> </ul>	<p>Motion to approve: Comm. Shimada</p>


	<ul style="list-style-type: none"> <li>• Dr. Gasper is the primary participant. Commissioner Jouas will be the backup participant in the event that Dr. Gasper is unavailable.</li> </ul> <p><b>Board Retreat</b></p> <ul style="list-style-type: none"> <li>• The board is looking to schedule a retreat, June 11 or 18<sup>th</sup>. Please send topics to John to compile.</li> <li>• Tours of the clinics will be a part of this retreat.</li> </ul>	<p>Seconded: Comm. Nelson Motion is approved</p>
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Agenda	Discussion	Action Items
Commissioner Comments	<ul style="list-style-type: none"> <li>• Commissioner Shimada requests info on the Healthcare workers week and how commissioners can get involved.</li> </ul>	

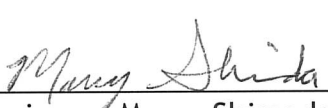
Agenda	Discussion	Action Items
Adjournment	<ul style="list-style-type: none"> <li>• The next regular board meeting will take place on Thursday, May 28 at 11:00 am.</li> <li>• The board meeting is adjourned at 12:33 pm</li> <li>• Minutes taken by John Gleason</li> </ul>	<p>Motion to adjourn: Comm. Borden Seconded: Comm. Gasper Motion is approved</p>

  
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 President of the Commission, Marion Jouas, RN

  
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 Commissioner, Kirk Gasper, MD

  
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 Commissioner, Mark Borden, MD

  
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 Commissioner, Katherine Nelson

  
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 Commissioner, Marcy Shimada