Board of Commissioners Meeting Minutes
Thursday, June 25, 2026
11:00 am

Agenda	Discussion	Action Items
Call to Order	**Call to Order** The meeting of the board of commissioners meeting of WhidbeyHealth Medical Center was called to order at 11:00 am by board president Marion Jouas. **Commissioners present:** Marion Jouas, RN Mark Borden, MD Kirk Gasper, MD Marcy Shimada **Present:** Chief of Staff, Robert Rookstool, MD Chief of Staff Elect, Justin Williams, MD Chief Executive Officer, Nathan Staggs Chief Financial Officer, Paul Rogers Executive Director of Quality, Shanna Harney-Bates Executive Director of Ancillary Services, Tim Waldner Administrative Chief of Staff, John Gleason Controller, Dana Hunt 16 people attended online, and 4 attended in person.	
Consent Agenda	**Consent Agenda** • Approval of the May 28, 2026 Board Meeting minutes	Motion to Approve April Minutes: Comm. Borden Seconded: Comm. Gasper Motion is approved

Agenda	Discussion	Action Items
Public comments	**Public Comments** No public comments were made.	

Agenda	Discussion	Action Items
Medical Staff Report	**Medical Staff Report** • Chief of Staff/Credentials Report **Initial Appointments:** • Elizabeth L. Hatz DO, Emergency Medicine & Walk-In Clinic, Provisional Active • David M. Liu MD, Radiology - Remote, Provisional Courtesy • Brent C. Morel MD, Providence Neurology, CBP Provisional Telemedicine • Zane A. Thompson, MD, Pain Medicine, Provisional Active	Motion to Approve Initial Appointments: Comm. Gasper Seconded: Comm. Shimada Motion is Approved Motion to Approve Advancements: Comm. Shimada

	Advancements: • Kirsten M. Andrews MD, Primary Care - Freeland, Active **Reappointments:** • Renee Burnett ANP, Primary Care - Cabot, Active • Marshall A. Corson MD, Cardiology, Active • Danielle Gladstone MD, Pediatrics, Active • Jak Nikomborirak MD, Sleep Medicine, Courtesy • Justin Williams MD, Obstetrics / Gynecology, Active	Seconded: Comm. Gasper Motion is approved Motion to approve Reappointments: Comm. Gasper Seconded: Comm. Borden Motion is approved

Agenda	Discussion	Action Items
Status Reports	**Quality & Compliance - Shanna Harney-Bates** • WhidbeyHealth had their DNV survey. The survey did not reveal any significant issues. • WhidbeyHealth has been participating in mass casualty and response tracking for FIFA through July 6th. • A third Certified Nursing Assistant (CNA) program has concluded. • Quality is currently training on Business Clinical Analytics improvements. • HCAHPS scores are currently above benchmarks. **Finance** - Paul Rogers • Gross Patient Revenue exceeded budget. • Total expenses reached \$14.7 million. • Cash provided by operating activities was \$8,346, 219. • ER visits experienced the best month we've had over the past 13 months. • Primary care visits declined in Oak Harbor and increased in Freeland. • Visits increased steadily at all three walk-in clinic locations. • Days cash-on-hand is at 22.2. days. • Net days in Accounts Receivable went up by a few days, but should go down going forward. • Operating margins stayed negative but increased over the prior month by over 3%. • Emergency Medical Services has been set up as a separate entity, a change that has been in the works for over a year. This change is expected to save the hospital around \$25k a week. • Days cash-on-hand is expected to be at 33 days by the end of the year. **IT & Facilities** - Tim Waldner • Tim met with the board last week as a part of their board retreat. He showed them numerous facilities and shared expansion projects that the hospital is continually evaluating. • Coupeville primary care location has moved to 107 South Main Street.	

	• The parking lot was partially resurfaced - half was done this past weekend, the other half will be completed in the coming weekend. • The commissioner remarked on a need for spaces for providers and physicians to work, as in some clinics space is limited. **Administration Report -** Nathan Staggs • The average wait time in our emergency room is 22 minutes from time of arrival to time being seen by a provider. • We have interviews being set up with primary care providers.	

Agenda	Discussion	Action Items
General Board Items	**Surgical Table for Diagnostic Imaging - $80,677** • This request is to support vascular, pain management, and would care. • This surgical table will be the primary table for pain management. **Employee Parking Lot - $228,737** • The employee parking lot expansion went back out to bid last month following the May Finance Committee Meeting. • We received several additional bids and the price did come down a bit from the previous request. • Island County Commissioners have awarded an unknown amount for the completion of this parking lot. The request was $60k. • Morley and Sons out of Freeland were the low bid and were awarded the contract. • This motion is for paved parking, an option that should save money in the long run. • Permitting and design is complete and should provide an additional 30 spaces.	Motion to approve Surgical Table proposal: Comm. Shimada Seconded: Comm. Borden Motion is approved Motion to approve parking lot: Comm. Gasper Seconded: Comm. Borden Motion is approved

Agenda	Discussion	Action Items
Executive Session	**Executive Session** The board will move to executive session to discuss litigation or legal risks expected to result in adverse legal or financial consequences per RCW 42.30.110 (i). The board will meet with attorneys who will be attending remotely. All decisions will be made in open session. The board will go into Executive Session for a total of 25 minutes and will return to open session at 12:08 pm. The board will be moving forward with legal recommendations in the ongoing situation with HealthTech.	Time out of regular session: 11:43 am Time into Executive Session: 11:45 am Time out of Executive Session: 12:08 pm Time into regular Session: 12:09 pm

Agenda	Discussion	Action Items
Commissioner Comments	• Commissioner Gasper discusses details about federal bill HR1 which brought significant cuts to Medicaid. Washington was assigned $181 million to allocate to hospitals in the state. • WhidbeyHealth was awarded $645k for critical technological structure and maintenance needs. That is the only money we have been awarded so far. • Commissioner Shimada remarked that at the June All Provider meeting providers remarked about the implementation of TEFCA, which is a federal framework that allows care networks to share information and should solve issues of timely discharge summaries, duplicate medications, and accurate patient information. Commissioner Shimada would like to make sure that we are getting this information out to patients. • Commissioner Borden announces that he will be stepping down as a commissioner. He remarks that the current board is one of the best he's seen in many years. He remarks that the Executive Leadership has made many beneficial improvements and is moving in the right direction. • Commissioner Borden remarks that his presence on the board has been a huge distraction. He expressed the need for the hospital to retain the services of CEO Nathan Staggs. • Commissioner Jouas comments on the board retreat where commissioners were educated on the clinics and services provided by WhidbeyHealth. • Further retreats will take place with the help of the Executive Director of the Rural Collaborative. • The board will be attending the Washington State Hospital Association Rural Hospital Leadership Conference in Chelan, June 28-July 1. • The Tour De Whidbey will take place Saturday, August 15th.	

Agenda	Discussion	Action Items
Adjournment	• The next regular board meeting will take place on Thursday, July 23 at 11:00 am. • The board meeting is adjourned at 12:20 pm. • Minutes taken by John Gleason.	Motion to adjourn: Comm. Gasper Seconded: Comm. Borden Motion is approved

President of the Commission, Marion Jouas, RN

Commissioner, Kirk Gasper, MD

Commissioner, Katherine Nelson

Commissioner, Marcy Shimada