Board of Commissioners Meeting Minutes
Thursday, October 22, 2026
11:00 am

Agenda	Discussion	Action Items
Call to Order	**Call to Order** The meeting of the board of commissioners meeting of WhidbeyHealth Medical Center was called to order at 11:00 am by President Marion Jouas. The meeting took place at WhidbeyHealth in the HEC AB Conference Room. **Commissioners present:** Marion Jouas, RN Kirk Gasper, MD Katherin Nelson Marcy Shimada Mary Engle **Others in Attendance:** Chief of Staff Elect, Justin Williams, MD Chief Financial Officer, Paul Rogers Executive Director of Quality, Shanna Harney-Bates Executive Director of Ancillary Services, Tim Waldner COO/CMO, Garth Miller, MD John Gleason, Administrative Chief of Staff There were 3 attendees in the room, and 14 people attended the meeting virtually.	

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Consent Agenda	**Consent Agenda** • Approval of September 24, 2026 Board Meeting Minutes • Approval of October 5, 2026 Board Meeting Minutes • Approval of Chief of Staff/Credentials Report <u>Initial Appointments</u> Scott D. Caganap MD, Providence Neurology, CBP Tele Medicine Scott H. Smith FNP-C, Emergency Medicine, Provisional Courtesy Hope N. Opara MD, Providence Neurology, CBP Tele Medicine De An Wang NP, Hospital Medicine, Courtesy Rachel M. Whisenand NP, Orthopedic Surgery & Emergency Medicine - *(hybrid role)* - Provisional Active <u>Advancements</u> Trevor K. Lewis MD, Tele Radiology, CBP Tele Medicine Randall W. Snyder III MD, Tele Radiology, CBP Tele Medicine Feng Wang MD, Cardiology - Tele Medicine	Motion to Approve Consent Agenda: Comm. Engle Motion Seconded: Comm. Gasper Consent Agenda is approved.

	Reappointments Krista J. Burckhardt CNM, Certified Nurse Midwife, Active Adriane T. Fain CRNA, Anesthesiology, Active Ryan R. Fortna MD, Pathology, Courtesy Carla M. Jolley ARNP, Palliative Care, Active Lance Keyes DDS, Oral and Maxillofacial Surgery, Courtesy Douglas G. Langrock MD, Walk in Clinic - Goldie, Active Landi M. Tillis FNP-C, Emergency Medicine, Active L Christina Amendolare NP, Primary Care • Commissioner Engle notes a change to be made on the October 5 meeting minutes, noting that the dates listed under adjournment should say October 22 instead of October 21.	

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Call to Order/Points of Order	**Resolution #490 - Ambulance Surplus** • Emergency Medical Services (EMS) is looking to surplus 4 ambulances. • EMS Director Chris Tumblin discusses the details of the ambulances that EMS would like to surplus. • Three ambulances (units 23, 28, & 29) are requested to go out to public bid as they are mechanically sound but high in mileage. • The fourth ambulance (unit 27) is requested to be donated to an EMT school at North Seattle Community College to be used for training. • The four ambulances have all been replaced with newer models already. • Moving forward, EMS will start replacing the chassis on the vehicles and keep the box portion intact. This process takes about 6 months; EMS will do this one at a time in order to be able to keep as many units in service as possible. • We are looking to add two new ambulances next year.	Motion to put units 23, 28, & 29 out for public bid: Comm. Engle Seconded: Comm. Nelson Motion is approved Motion to donate unit 27: Comm. Engle Seconded: Comm. Shimada Motion is approved Motion to approve Resolution #490: Comm. Shimada Seconded: Comm. Gasper Resolution #490 is approved

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Public comments	**Public Comments** • No public comments were made.	

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EMS Updates	**Multi-Jurisdictional Hazard Mitigation Plan (MJHMP)** • This mitigation plan was started by the county. WhidbeyHealth has been doing it for the last 3 cycles. • Being a part of the MJHMP allows WhidbeyHealth to apply for mitigation grants through FEMA. • It will also help WhidbeyHealth apply to funding for any damage created from a disaster such as an earthquake. • Some of the items funded in the grant funding could include an oxygen generating system and a generator to power the hospital in a power outage.	Motion to approve the MJHMP: Comm. Shimada Seconded: Comm. Gasper Motion is approved

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Medical Staff Report	**Privilege Request Form - Orthopedic Surgery NP** • The big correction is in regard to first assist and the proctoring plan. • This change specifies the sign off of use of a locums physician. **Privilege Request Form - Certified Nurse Midwife NP** • Updated the language on birth assisting. Previously the language said birth assist during cesarian sections. This would include gynecological surgery as well as cesarian sections if desired and able. • One of our midwives has gone through a RN birth assists program. **Privilege Request Form - Radiology Physician** • This change specifies a few procedures. Added image guided legion localization. • There is also a breast biopsy related request. • These are already a part of training; they are now just specified in the privileges.	Motion to approve Ortho NP Request: Comm. Gasper Seconded: Comm. Engle Motion is approved Motion to approve Midwife NP Request: Comm. Gasper Seconded: Comm. Nelson Motion is approved Motion to approve Radiology Request: Comm. Engle Seconded: Comm. Nelson Motion is approved

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Staff and Status Reports	**Quality - Shanna Harney-Bates** • The hospital will be doing a trick or treat event on Friday, October 30 4-6 pm. • 210 HCAHPS surveys have been received. Many categories received a 4-star rating. Most of our returned survey scores were above benchmark. • WhidbeyHealth has found ways to improve the patient experience at night by developing a nocturnist program. **Finance - Paul Rogers** • The retail pharmacy continues to be profitable. • Net operating surplus continues to be a loss, offset by levy and grant money. • Total net surplus on the month is $864k.	

	• Emergency Room visits continue to show growth. • Outpatient visits also continue to show growth. We should see even more outpatient visits once the second CT is installed and operating. • Days cash-on-hand decreased to 7.5 days. • Net days in AR is at 54.9 days. • Days cash-on-hand is expected to be at 20 days by April. • The board has received the 2027 budget and will meet in a public meeting to ask questions and discuss with the public at a board meeting on November 5th. **IT & Facilities - Tim Waldner** • IT has started rolling out the new phone system. • The extension to the employee parking lot will be paved on October 29th. Once the paving is completed, lighting will be installed. • The Endo project is wrapping up. We are hoping to have permits completed by next week. • The ED air handler is coming in November. This change will replace two old air handlers. • The CT project is expected to start in November. • The fire alarm project is complete. **Operations - Garth Miller, MD** • We have increased our provider base from 20 providers 5 years ago to over 90. Our biggest limit is finding space to put providers. • We are switching our ACO plan in January. • Our rehabilitation department has added pelvic floor therapy. • In the MAC department, we are offering genetic risk assessment for primary care patients. • Pain Management is a new service line that has continued to grow rapidly. • In Cardiology, we have implanted our first pacemaker. • The vascular program will start in January. • The Behavior Health HRSA grant has been renewed for another 3 years. • Dr. Miller discusses the advantages of the different Medicare plans available to them.	

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General Board Items	**Commissioner Pay Policy** • This item has been tabled and will be revisited at a later meeting. This needs to go through a legal review before the board can approve it. **TEFCA Discussion** • Discussion about how to educate patients about TEFCA and the benefits that it will bring. • We are expecting to be going live with this program in January, and we have demos scheduled in the coming weeks.	

	2027 Budget Review • The board has the 2027 budget and will discuss further at the meeting on November 5.	

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Executive Session	**Executive Session** • No Executive Session took place.	

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Commissioner Comments	**Commissioner Comments** • Commissioner Jouas appreciates all the work that goes into creating the budget. • Commissioner Gasper shares a report of ongoing county health issues that he received at the Island County Board of Health meeting. • Commissioner Nelson would like to see if the board can receive the board packet a week in advance of the board meeting to allow more time to review. Currently the board received the documents on the Monday prior to the Thursday meeting. • Discussion about birthrates on the island and if we expect those to increase in 2027.	

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Adjournment	• The 2027 Budget Review meeting will take place on Thursday, November 5, at 2:00 pm. • The next regular board meeting will take place on Thursday, November 19 at 11:00 am. • The board meeting is adjourned at 12:23 pm.	Motion to adjourn: Comm. Shimada Seconded: Comm. Gasper Motion is approved

President of the Commission, Marion Jouas, RN

Commissioner, Kirk Gasper, MD

Commissioner, Katherine Nelson

Commissioner, Marcy Shimada

Commissioner, Mary Engle