WhidbeyHealth

Board Meeting Agenda

Thursday, November 19, 2026
11:00 am

HEC Room A/B

ZOOM

https://us06web.zoom.us/j/86225820734?pwd=bF6NbCNlPShkaGGGkI3bJATOBE1ozb.1

Webinar ID: 862 2582 0734
Dial In: (253) 215-8782
Password: 6785151

Certification that the meeting has met legal notice requirements.

Public Input or Comments: The board values the public's input and ideas and sets aside this time on the agenda to hear from the public on subjects of concern or support. We will make every attempt for each person wishing to speak to be given an opportunity. All information will be taken under advisement. Generally, no action on your input will be taken during the Board meeting, but to ensure proper response at a later date, should it be needed, please notify the moderator via the raise hand or chat function of your wish to speak and limit your comments to 3 minutes. The board appreciates your input.

1. **11:00 am - Consent Agenda** (President Jouas)
   a. Approval of October 22, 2026 Board Meeting Minutes
   b. Approval of October 30, 2026 Board Special Session Minutes
   c. Approval of November 5, 2026 Board Special Session Minutes
   d. Chief of Staff/Credentials Report
   e. Board of Commissioners Compliance & Ethics Committee Charter
   f. Compliance & Ethics Program
   g. Conflict of Interest Policy
   h. Ethics Committee Charter

2. **11:05 am - Call to Order/Points of Order** (President Jouas)
   a. Resolution #493 – Approval of Board Meeting Dates for 2027
   b. Resolution #494 – Approval of 2027 Budget & Tax Levies
   c. Resolution #495 – Approving Amount and Percentage of EMS Levy
   d. Resolution #496 – Approving Amount and Percentage of Regular Levy

3. **11:15 am - Public Comments**

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4. **11:20 am - <u>Medical Staff Report</u>** (Dr. Robert Rookstool)
   a. Privilege Request Form – Emergency Medicine Nurse Practitioner
   b. Privilege Request Form – Emergency Medicine Physician's Assistant
   c. Privilege Request Form – Orthopedic Surgery Nurse Practitioner
   d. Privilege Request Form – Pediatric Nurse Practitioner

5. **11:35 am - <u>Staff and Status Reports from Administration</u>**
   a. Quality and Compliance Report (Shanna Harney-Bates, Quality)
   b. Finance Report (Paul Rogers, CFO)
   c. IT Report (Nathan Staggs, CEO)
   d. Facilities Report (Nathan Staggs, CEO)
   e. Operations and Outpatient Services (Nathan Staggs, CEO)
   f. Nursing Report (Nathan Staggs, CEO)
   g. Human Resources Report (Nathan Staggs, CEO)
   h. Administrators Report (Nathan Staggs, CEO)

6. **11:55 am - <u>General Board Items</u>** (President Jouas)
   a. Procurement Policy Approval
   b. Board Pay Policy
   c. Select Date for Work Session

7. **12:10 pm - <u>Executive Session</u>**
   a. As allowed under RCW 42.30.110 - (i) To discuss litigation or legal risks expected to result in adverse legal or financial consequences.

8. **12:40 pm - <u>Commissioners Comments</u>** (All Commissioners)

9. **12:50 pm - <u>Agenda Items for Next Board Meeting</u>** (President Jouas)
   a. Next Regular Board Meeting is Thursday, December 17, at 11:00 am

10. **12:55 pm - <u>Adjournment</u>**

Upcoming events:

Thanksgiving Lunch – Thursday, November 26

Consent Agenda

A very useful technique involves the use of a consent agenda. The board agenda planners (usually the executive or governance committee, but occasionally the board chair with the CEO) divide agenda issues into two groups of items. The first are those items that must be acted on because of legal, regulatory, or other requirements, but are not significant enough to warrant discussion by the full board. Such issues are combined into a single section of the board agenda book; members review these materials prior to the meeting, and if no one has any questions or concerns, the entire block of issues is approved with one board vote and no discussion. This frees up a tremendous amount of time that would otherwise be squandered on minor issues. Any member can request that an item be removed from the consent agenda and discussed by the full board. The success of the consent agenda is predicated upon all board members reading the material in the consent agenda section of the board agenda book. If they do not, then the board becomes a veritable rubber stamp. The second group of agenda items are those important issues that require discussion, deliberation, and action by the board. These are addressed one by one.

Executive Session Justification

Executive Session is convened to discuss the following topics, as permitted by the cited sections of the Revised Code of Washington (RCW):

- Executive session (RCW 42.30.110)
    a. (a) national security
    b. (b) (c)real estate
    c. (d) negotiations of publicly bid contracts
    d. (e) export trading
    e. (f) complaints against public officers/employees
    f. (g) qualifications of applicant or review performance of public employee/elective office
    g. (h) evaluate qualifications of candidate for appointment to elective office
    h. (i) discuss claims with legal counsel
        i. existing or reasonably expected litigation
        ii. litigation or legal risks expected to result in adverse legal or financial consequences
        iii. presence of legal counsel alone does not justify executive session
    i. QI/peer review committee documents and discussions

Any final action must take place in an open meeting.